

July 6, 2022

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, John Klimek, Chris Price, and Jim Unzeitig.

Price made motion to approve the agenda as posted. MSB Hall. Agenda approved by unanimous vote.

Public comment on agenda items: None.

Price made motion to approve the Consent Agenda as submitted. MSB Hall. Motion approved by unanimous vote.

Sheriff's Report: 8 calls for service, required hours met.

Minutes from 6/1 & 6/21 meetings, no corrections.

July bills.

Treasurer's Report for month ended 6/30/22.

Warrant No	Payee	Purpose	Amount
0459	Alliant Energy/IPL	City Hall electricity	61.00
0460	Alliant Energy/IPL	Streetlights	535.57
0461	Alliant Energy/IPL	City Park Electricity	20.38
0462	Alliant Energy/IPL	High Point Electricity	19.73
0463	Verizon Wireless	Phone/Internet	132.74
0464	Woodward Community Media	Publication Fees	132.80
0465	IPERS	Retirement Benefits	344.73
0466	Sheldon King	Payroll	44.76
0467	Anthony Vislisel	Payroll	407.05
0468	Charles Watson	Payroll	138.90
0469	Zachary Zuzich	Payroll	343.49
0470	United States Treasury	Q2 2022 Federal Payroll Taxes	935.26
0471	Iowa Department of Revenue	Q2 2022 State Withholding Taxes	10.50
0472	LL Pelling Co	Street cleaning	1,750.00
0473	Fehr Graham Engineering & Environmental	City utility review	4,500.00
0474	Linn County Recorder	Recording fees for Lnenicka annexation	157.00
0475	The Waldinger Corp	Furnace check at City Hall	242.36
0476	VISA	Zoom renewal	160.39
0477	Casey's Business Mastercard	Fuel for City Eqpt	66.08
0478	VISA	Supplies for crosswalk; mailbox & post	483.05
		Total Bills for Operating Account	10,485.79
W0112	Alliant Energy/IPL	Pump house electricity	119.91
W0113	Jared Vogeler	Operations	380.00
W0114	Keystone Laboratories, Inc	Water Testing	14.25
W0115	Iowa Dept of Natural Resources	Annual Water Supply Fee	25.00
W0116	Iowa Dept of Revenue	Q2 2022 Water Excise Tax Remit	248.54
W0117	Fehr Graham Engineering & Environmental	Water to park expansion project: survey, engr design, bidding	4,550.00
		Total Bills for Water Account	5,337.70
		Total Bills for July	15,823.49

Treasurer's Report 6/30	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	194,566.01	1,761.35	21,971.12	174,356.24	301,147.01	475,503.25
Road Use Tax	176,607.49	4,717.13	26.00	181,298.62		181,298.62
LOST	174,454.87	3,595.32	0.00	178,050.19		178,050.19
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	5,500.00	0.00	0.00	5,500.00		5,500.00
ARP Fund	21,680.83	0.00	0.00	21,680.83		21,680.83
Water	20,223.60	2,415.60	550.46	21,680.83		21,680.83
Total Clerk's Balance	610,845.02	12,489.40	22,547.58	600,786.84	301,147.01	901,933.85
Total Outstanding				(2,037.78)		
Total Bank Balance				598,749.06		

Price to call for quotes for crack sealing of streets.

City received one engineering bid from Fehr Graham for Big Creek Road bridge repair project for \$212,000. Need to revisit request to see if Linn County is willing to help with this cost, see if ARPA funds could be used, or make determination on whether to repair or remove bridge. Discuss option buying old bridge for use on the interurban bike trail with Linn County Conservation.

City received donation of three pine trees to be planted in the empty lot adjacent to City Hall as public works employees have time.

Letters were sent out to a couple of residents regarding buildings in violation of the City's Dangerous Buildings Ordinance. One property owner has committed to removal of buildings by fall. No reply received from second property owner, so City Attorney will assist with next step in the abatement process.

There was discussion of options for Caraway lots 16 & 17 in Rustic Ridge. Owners made three proposals to City in order to allow the sale of these lots. Option 1 is to create a hammerhead turnaround on Woodland for emergency vehicle turnaround with City vacation of the road west of the two lots for use as private access to both lots. Option 2 is to create a hammerhead turnaround on Woodland for emergency vehicle turnaround and access to lot 17 with

City vacation of the road west of the two lots for use as private access to lot 16. A third, but less favorable option for the Caraways is to combine lots 16 & 17 to comply with existing city zoning requirement for minimum two-acre lot with the hammerhead access from Woodland. City is open to both options 1 and 2. Caraways are also asking for City to consider vacating roadway access to Lot 6 leaving easements for utilities in place. City's only concern is leaving access in the event city water expands to the Rustic Ridge area.

In order to add a crosswalk from City Park to High Point Nature Park/Disc Golf Course, landings will need to be installed on either side of road. Also, crosswalk must be located on either side of the driveway into City Park, not in the middle of it.

Price made motion to approve resolution naming point of contact for federal and state grant application and reporting. MSB Hall. Roll call vote: Carpenter-Aye; Unzeitig-Aye; Price-Aye; Hall-Aye; Klimek-Aye. Resolution R-13-2022 approved as follows: WHEREAS, the City of Bertram, Iowa has employed Lisa Berry as both City Clerk and Treasurer in the past and, WHEREAS, the demands on the Clerk's time have increased and Lisa is no longer able to be the point of contact for the City regarding State and Federal Grants, WHEREAS, the City has in the past and will in the future, apply for Federal and State Grants. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bertram, Iowa, as follows:

- The Mayor, Margy M Wilson will be the point of contact for State and Federal assistance programs.
- The former City Clerk, Lisa Berry will help transition information and training to the Mayor and the New City Clerk, Stephanie Mohr for the city to continue to apply for grants and comply with the required reporting.

Carpenter has been reviewing options for 28E agreement with Bertram Township regarding water and septic. He is also looking into an option to allow a lower water usage rate for non-profits, but City should consider this only on the base usage rate, not on excess. Any changes to water rates would require public hearing and ordinance change. Carpenter to reach out to Township to open up the discussion regarding the 28E agreement.

Unzeitig made motion to accept Fehr Graham's recommendation to award bid for City Park well inspection to Northway Well and Pump Company for \$1,680.00. MSB Carpenter. Motion approved by unanimous vote. NOTE: Water at City Park will be inaccessible during the inspection process.

Unzeitig found a display case in his shop that he is willing to donate to the city, but we will need to have keys made for it.

Workshop for final council review of codification set for Monday 7/18/2022 at 6:30pm.

Cindy Golding attended the meeting to announce her candidacy for Iowa House District 83.

Correspondence:

Carpenter was able to talk to leadership from the Four Oaks campus regarding City's concerns regarding safety of their employees sitting/standing on roadway during their smoke breaks. They indicated they would address the issue.

Open to Floor:

None.

Carpenter made motion to adjourn. MSB Price. Motion approved by unanimous vote. Meeting adjourned at 8:26pm.

Lisa Berry, Clerk