

**October 4, 2017**

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter, Penny Kula, Robert Malone, William Mulholland, and Stephanie Vislisel.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 42.0; 12 calls for service.

Carpenter made motion to approve the minutes from the September Council Meeting with one noted correction: Need to hang (not hand) a second handicap parking sign on the building. MSB Vislisel. None opposed, motion carried.

Kula made motion to accept and pay the following bills for October. MSB Carpenter. None opposed, motion carried.

<b>Warrant No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
057	Alliant Energy	City Hall Electricity	59.93
058	Alliant Energy	Street Lights	447.53
059	Alliant Energy	City Park Electricity	21.74
060	Alliant Energy	High Point Park Electricity	19.78
061	Mediacom	Phone/Internet	152.45
062	Verizon Wireless	Phone/Internet-New provider	211.55
063	Mount Vernon-Lisbon Sun	Publication Fees for Sept	73.96
064	IPERS	Payroll benefits for Sep17	312.42
065	Jason Houghtaling	Payroll for Sep	348.79
066	Deluxe	2 boxes of checks	65.40
067	Treasurer, State of Iowa	State Withholding Tax Q3	60.00
068	United States Treasury	Federal Payroll Taxes Q3	942.92
069	Steven Carpenter	Reimbursement: Verizon eqpt	106.99
		<b>Total Bills for Operating Account</b>	<b>2,823.46</b>
W014	Alliant Energy	City Well Electricity	84.05
W015	Jared Vogeler	Operations for Sep17	380.00
W016	Keystone Laboratories, Inc	Water Testing Sep17	12.50
W017	Treasurer, State of Iowa	Sales Tax Q3	119.00
		<b>Total Bills for Water Account</b>	<b>595.55</b>
		<b>Total Bills for October</b>	<b>3,419.01</b>

Carpenter made motion to approve the Treasurer's Report for the period ending September 30, 2017. MSB Kula. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	197,499.43	3,411.86	4,900.54	196,010.75	514,002.35	710,013.10
Road Use Tax	45,154.81	3,843.81	0.00	48,998.62		48,998.62
LOST	64,571.95	3,103.05	0.00	67,675.00		67,675.00
Building Fund	15,657.72	85.00	37.50	15,705.22		15,705.22
Capital Projects	(35,316.94)	704.59	125,000.00	(159,612.35)		(159,612.35)
Water	13,263.27	1,583.80	440.38	14,406.69		14,406.69
<b>Total Clerk's Balance</b>	<b>300,830.24</b>	<b>12,732.11</b>	<b>130,378.42</b>	<b>183,183.93</b>	<b>514,002.35</b>	<b>697,186.28</b>
Total Outstanding				609.97		
<b>Total Bank Balance</b>				<b>183,793.90</b>		

Malone made motion to approve a fund transfer from General to Capital Projects in the amount of \$5,721.53 for loan interest charges. MSB Carpenter. None opposed, motion carried.

Council discussed a request for a building permit for the Ward property on Ely Street. Ground is currently zoned agricultural and would need to be rezoned to residential. Owner has met all DNR and Federal requirements regarding flood plain/ floodway requirements. Council is sending the issue to the Planning & Zoning Committee for review and recommendation.

Donna Kephart has announced her resignation as Treasurer at the end of her current term, February 28, 2018. Council will consider combining the Clerk/Treasurer position, but will review a potential job description at the November meeting.

Exterior of City Hall needs to be power washed on the north side; Limbs on Hilltop/Green St need to be trimmed; brush on corner of Bertram Angle needs to be cleaned out; tree at City Hall needs to be analyzed for rot.

Health Dept inspected 200 Angle Street. Owners have until mid-October to clean up inside of the property. City Council has tentatively scheduled a special meeting for October 25, 2017, at 6:00 pm to review status.

Council will wait until spring to begin brush clean up at 33 Ely Street.

Mulholland made motion to accept Kluesner Construction estimate number 15656 for asphalt street repairs in Rustic Ridge and intersection of Skylark & Bertram for \$2,432.00. MSB Carpenter. None opposed, motion carried.

Paperwork is being finalized for FEMA closeout. A few items are missing from Clerk's records. Clerk to contact VJ Engineering for remaining items.

Verizon Wireless phone and internet service is active. Carpenter to contact Mediacom to cancel service once phone number has been ported over to the Verizon system.

Clerk is authorized to attend budget workshop in Iowa City in November; City to review and update Hazard Mitigation Plan; Council notified of upcoming MLA training/workshops.

City officials and Church leaders wish to thank everyone who volunteered on Sept. 14, 2017, for roadside cleanup. In just a couple of hours, at least half a dozen bags of trash were removed from the roadside!

There will be a Community Blood Drive at City Hall from 10:00 am until 1:00 pm on Saturday, October 21<sup>st</sup>. Walk-ins are welcome!

Malone made motion to adjourn. MSB Mulholland. None opposed, meeting adjourned at 8:28 PM.

**Lisa Berry**  
**Clerk**