

February 7, 2018

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steve Carpenter (by phone), Dave Hunt, Robert Malone, Nancy McBurney, and William Mulholland.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 41.0; 13 calls for service.

McBurney made motion to approve the minutes from the January 3rd and 17th meetings. MSB Mulholland. None opposed, motion carried.

Hunt made motion to accept and pay the following bills for February. MSB Malone. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
124	Alliant Energy	City Hall Electricity	85.22
125	Alliant Energy	Street Lights	449.43
126	Alliant Energy	City Park Electricity	22.65
127	Alliant Energy	High Point Park Electricity	23.23
128	Mount Vernon-Lisbon Sun	Publication Fees for Jan	68.09
129	Jason Houghtaling	Payroll for Jan	473.22
130	IPERS	Payroll benefits for Jan	400.94
131	Linn County Fire District #1	Fire Protection	2,341.50
132	D&D Service	Rustic Ridge Brush Cleanup	585.00
133	Casey's General Stores, Inc	Fuel for Truck/Tractor	112.29
134	VISA	Office supplies	148.46
135	Hills Bank & Trust	Loan interest	3,801.39
136	Verizon Wireless	Phone/Internet	142.78
		Total Bills for Operating Account	8,654.20
W030	Alliant Energy	City Well Electricity	162.43
W031	Jared Vogeler	Operations for Jan18	300.00
W032	Keystone Laboratories, Inc	Water Testing Jan18	12.50
		Total Bills for Water Account	474.93
		Total Bills for February	9,129.13

Malone made motion to approve the Treasurer's Report for the period ending January 30, 2018. MSB Carpenter. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	214,787.02	4,665.61	9,866.42	209,586.21	515,359.97	724,946.18
Road Use Tax	55,434.21	2,452.64	672.48	57,214.37		57,214.37
LOST	78,138.33	3,095.08	0.00	81,233.41		81,233.41
Building Fund	15,793.22	0.00	0.00	15,793.22		15,793.22
Capital Projects	(163,948.46)	0.00	6,134.08	(170,082.54)		(170,082.54)
Water	14,531.50	281.69	675.33	14,137.86		14,137.86
Total Clerk's Balance	214,735.82	10,495.02	17,347.31	207,882.53	515,359.97	723,242.50
Total Outstanding				0.00		
Total Bank Balance				207,882.53		

Hunt made motion to approve Linn County Sheriff's services for a minimum of six (6) hours per week at a rate of \$35.00 per hour for FY2019. MSB Mulholland. None opposed, motion carried.

City Attorney is working on an updated draft of the nuisance ordinance. He is expected to be done by the end of next week (Feb. 16).

Malone made motion to authorize purchase of a Lexmark all-in-one laser printer for City Hall that is currently on sale at Staples for \$299.00. MSB McBurney. Opposed: Mulholland. Motion passed.

Carpenter made motion to purchase a LG 55" smart TV, mount and cable for City Hall. MSB Malone. Opposed: McBurney, Mulholland. Motion passed.

Per state code, cities are responsible for assessing a levy on properties for library funding. City to investigate how this is applied to Bertram residents.

Job description has been established for the open Treasurer position. Responsibilities include but are not limited to: monthly prep of checks for bill payment, bank reconciliations, preparation of Treasurer's Report; managing the City's investment portfolio, assist with budget and annual report preparation; back up the City Clerk if needed. Malone made motion to allow Bonnie Pospisil to train with City Clerk on a temporary basis for the Treasurer position at a rate of \$35.00 per month. In addition, Lisa Berry will receive an extra \$35.00 per month to conduct the training. MSB Mulholland. None opposed, motion carried.

Hunt made motion to allow Lisa Berry to join IMFOA as a benefitted member at an annual rate of \$50.00. MSB Mulholland. None opposed, motion carried.

Drahos to attend Lower Cedar Watershed meeting on Tuesday, February 13, 2018 at 6:30 pm in Tipton.

A special meeting is tentatively scheduled for Wednesday, February 21, 2018 at 6:00 pm to review and update the hazard mitigation policy.

Malone will have a county inspector attend a future meeting to discuss transferring building permitting to the County.

Average cost for "Goats on the Go" to clear an area is \$1,000 per acre. Additional discussion to take place at a later meeting.

RR foreman plans to meet with their project contractor, Mayor Drahos and Malone to investigate areas of Bertram streets in need of repair due to the added heavy load traffic from the RR bridge project.

City needs to check drainage between RR tracks and the concrete approach to the Ely Street bridge.

Jason Houghtaling found a retired DOT truck that would more than meet City needs now and in the foreseeable future. Asking price is reasonable, and snow removal equipment is already installed. He is also still waiting for a reply from an equipment company for trade-in options of the City's tractor for a replacement machine.

Malone made motion to adjourn. MSB McBurney. None opposed, meeting adjourned at 8:45 PM.

Lisa Berry
Clerk