May 24, 2018

A special meeting of the City of Bertram was held on the above date at 6:00 PM at City Hall. The purpose of this meeting was review existing (if any) City building codes and permit requirements. Mayor James Drahos was present and presided at the meeting. Council members present were Steve Carpenter, Dave Hunt, Robert Malone, and Nancy McBurney. Absent was William Mulholland.

Discussion centered around what ordinances are in place. Clerk found Ordinance 32 regulating the construction, remodeling, and improvement of buildings in the Town of Bertram. This ordinance indicates a building permit is required for any erection, remodeling, or major improvement of a building. Malone to take this ordinance to City Attorney.

Council needs to review all records to find all existing ordinances in place. A special work session will need to be scheduled after old records are retrieved from existing storage location at former Mayor, Darwin Harmening's, location. City needs to comply with state codification process and get all ordinances posted online.

Current permit process is as follows: Malone meets with property owner to discuss the building project. Property owner (or contractor) is responsible for providing cost estimates for value assessment in order to issue a permit.
City is seriously considering entering into an agreement to have the Linn County Assessor's office issue building permits and complete inspections.

Regarding existing permit issues at 200 Angle Street: Property owner refused to provide cost estimate of roof repairs, despite three attempts by Malone to get it. No permit could be issued without this information, but property owner was allowed to begin repairs without one by Mayor in Fall 2017, based on recommendation from Linn County Public Health. Property owner never did comply with permit process, and now City cannot validate proper construction codes for roofing were followed.

Hunt made motion to adjourn. MSB Carpenter. None opposed, meeting adjourned at 7:29 PM.

Lisa Berry
Clerk