

August 7, 2019

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor William Mulholland was present and presided at the meeting. Council members present were Steven Carpenter, David Hunt, Robert Malone, Nancy McBurney, and Chris Price.

Hunt made motion to approve the agenda as posted. MSB Carpenter. None opposed, motion carried.

Linn County Sheriff monthly report: 41.5 hours and 8 calls for service.

McBurney made motion to approve the minutes from the Jul 3 meeting with one noted correction: Land Use Plan is not on hold, but an ongoing project. MSB Hunt. None opposed, motion carried.

McBurney made motion to accept and pay the following bills for August. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
022	Alliant Energy	City Hall Electricity	52.04
023	Alliant Energy	Street Lights	530.87
024	Alliant Energy	City Park Electricity	22.65
025	Alliant Energy	High Point Park Electricity	21.04
026	Verizon Wireless	Phone/Internet	90.96
027	Woodward Community Media	Publication Fees	115.86
028	IPERS	Retirement Benefits for Jul Payroll	50.96
029	Jason Houghtaling	Payroll	347.26
030	Morgan Houghtaling	Payroll	284.71
031	Anthony Vislisel	Payroll	92.94
032	VOID		
033	Port O Jonny Inc	Portable toilet for Homecoming	140.00
034	Lisa Berry	Reimbursement for fuel charges	67.99
035	Johnson County Auditor	Lower Cedar WMA Contribution	150.00
036	VISA	Oil for mower/tractor	53.31
037	VISA	Postage/Office supplies	78.34
038	Linn Co-Op Oil Co	LP Gas Contract	1,150.00
039	Iowa Prison Industries	Signage for disc golf	158.62
040	Barbara Francisco	Caricature Artist for Homecoming	214.00
		Total Bills for Operating Account	3,621.55
W006	Alliant Energy	City Well Electricity	114.13
W007	Jared Vogeler	Operations for July	427.00
W008	Keystone Laboratories, Inc	Water Testing July	71.50
		Total Bills for Water Account	612.63
		Total Bills for August	4,234.18

Hunt made motion to approve the Treasurer's Report for the month ended Jul 31, 2019. MSB Malone. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	497,811.61	1,676.12	25,520.30	473,967.43	193,886.22	667,853.65
Road Use Tax	95,455.16	3,034.88	17,964.00	80,526.04		80,526.04
LOST	84,950.78	2,892.44	0.00	87,843.22		87,843.22
Building Fund	17,036.22	776.00	0.00	17,812.22		17,812.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	14,025.30	133.51	724.93	13,433.88		13,433.88
Total Clerk's Balance	317,765.46	8,512.95	44,209.23	282,069.18	193,886.22	475,955.40
Total Outstanding				3,230.00		
Total Bank Balance				285,299.18		

Chad Sands from ECICOG and Charlie Nichols from Linn County Planning & Development were present to review the city's two-mile fringe agreement with the county regarding a property to the south of Big Creek. Landowner wants to parcel off the land where a house and outbuildings currently sit, but the parcel is located across two separate county zones: Critical Natural Resource Area (CRNA) and Non-Metro Urban Service Area (NMUSA). The City has this area designated as Urban Service Area (USA), and since the property lies within the two-mile area outside of City limits, the County needs Bertram to decide if they wish to leave the land designated as USA, or change to CRNA. Changing to CRNA would require a change to Bertram's Land Use Plan as we do not currently have a similar designation available, and it would require adoption of a revised two-mile fringe agreement with the County. Council decided to table the issue as the Planning & Zoning Committee is planning to meet on this issue Thursday, Aug 15, 2019, at 6:00pm at City Hall. P&Z will provide a recommendation to the Council in September.

28E agreement revisions for fire protection will need to be tabled pending further information required by both the City and the MV Fire Department.

Invasive weed control measures are being implemented by property owners to lots in Rustic Ridge.

Update on water rate analysis: Due to medical reasons, our current rep with IA Rural Water Assn is unable to work on our study, but his back-up is being brought up to speed. The analysis shall include and option for the potential addition of the Rustic Ridge association to the City water supply, and include the effects of that addition. Adding additional users has the potential of spreading cost to boost reserves across more households, thereby reducing the usage rate increase per household. Price and Carpenter to meet with Hall & Hall Engineering to review what a plan to add Rustic Ridge would entail. The City's goal of this water rate study is to allow the water utility to afford maintenance/repair costs, and the cover any expansion needs should DNR regulations change. The first priority is to evaluate existing rates and propose changes to build up reserves.

City Attorney Kevin Shea provided the council with a citation form that can be used to file citation with the County to resolve violators of ordinances. Details will need to be included to state the manner, location, and time citation can be paid. Recommendation is to make it payable to Clerk of Court prior to scheduled court date. Filing fees would be payable by City at time of citation filing. Owner (or purchaser) of property will need to be physically cited, and documentation of citation maintained by City.

Carpenter made motion to purchase LP Fuel contract for City Hall of 1,000 gallons at \$1.15/gallon. MSB Hunt. None opposed, motion carried.

Kluesner Construction quoted \$4,360.00 to paint stripes on the main road through town and parking lots at City Hall and City Park. LL Pelling quote was \$6,123.42. McBurney made motion to accept the Kluesner Construction quote. MSB Carpenter. None opposed, motion carried.

Linn County provided an estimate of \$932.01 to grade the ditch area at 1218 2nd Street, then Roto-Rooter will need to return to jet out the culvert. Price made motion to accept the quote from Linn County. MSB McBurney. None opposed, motion carried.

A feasibility study needs to be completed on the Big Creek Road bridge in order for City to determine best path forward. Malone contacted the County Engineer's Office, and it was determined that VJ Engineering would be the best resource because they have been performing inspections on the bridge. Hunt suggested we check with other engineering firms as well. We do have a quote from Bolten & Menk for \$3,800.00.

Correspondence: Flags at half-staff on Friday Aug 9; first day of school is Aug 23, so City Hall parking lot will be used for on- and offloading MV open-enrollment students; the group assisting with signage at the disc golf course is trying to determine best material for the posts, signs have already been received.

Open to the Floor: Request for city to consider an ordinance to prohibit mowing of grass onto roadways for motorcycle safety; utility pole on 2nd Street is very close to the road, but electric company will not/cannot relocate it due to a deep water drainage ditch – City to install DOT reflective tape to make it more visually obvious to drivers; Price thanked Public Works department for their efforts in cleaning brush from roadsides along Bertram Street; request was made to trim back grasses that are protruding into roadway across from City Park – Public Works to address.

McBurney made motion to adjourn. MSB Malone. None opposed, meeting adjourned at 8:27 PM.

Lisa Berry
Clerk