

February 5, 2020

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Dave Hunt was present and presided at the meeting. Council members present were Steve Carpenter (via phone), Bill Mulholland, Chris Price and Margy Wilson. Council member absent was Kim Morahan.

Wilson made motion approve the agenda as posted. MSB Price. None opposed, motion carried.

Linn County Sheriff monthly report: 41.00 hours and 4 calls for service.

No public comments regarding any agenda items.

Carpenter made motion to approve the minutes from the Jan 2 meeting and Jan 7 budget workshop. MSB Wilson. None opposed, motion carried.

Mulholland made motion to accept and pay the following bills for February, including at \$600.00 payment for participation in the Iowa Assn of Municipal Utilities Safety Group Insurance Program once invoice is received. MSB Wilson. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
142	Alliant Energy	City Hall Electricity	75.82
143	Alliant Energy	Streetlights	565.21
144	Alliant Energy	City Park Electricity	23.92
145	Alliant Energy	High Point Park Electricity	23.92
146	Verizon Wireless	Phone/Internet	91.88
147	IPERS	Retirement Benefits for Jan Payroll	297.04
148	Jason Houghtaling	Payroll	955.29
149	Douglas Kula	Payroll	329.17
150	Anthony Vislisel	Payroll	30.99
151	Woodward Community Media	Publication Fees	72.41
152	IMFOA	Annual Dues	50.00
153	Office of Auditor of State	Periodic Exam Fees	475.00
154	Neighbor Insurance	Insurance Renewal Premium	8,251.00
155	VISA	Repairs to red truck	1,387.18
156	Casey's Business MasterCard	Fuel for City Eqpt	440.29
		Total Bills for Operating Account	13,069.12
W034	Alliant Energy	City Well Electricity	289.01
W035	Jared Vogeler	Operations	300.00
W036	Keystone Laboratories, Inc	Water testing	12.50
		Total Bills for Water Account	601.51
		Total Bills for February	13,670.63
		Total Approved	14,270.63

Mulholland made motion to approve the Treasurer's Report for the month ended Jan 31, 2020. MSB Price. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	489,025.55	590.31	8,388.82	481,227.04	195,771.46	676,998.50
Road Use Tax	96,870.42	3,997.26	584.15	100,283.53		100,283.53
LOST	61,819.57	3,236.66	0.00	65,056.23		65,056.23
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Capital Projects	(4,623.13)	0.00	0.00	(4,623.13)		(4,623.13)
Water	13,700.68	129.00	1,001.33	12,828.35		12,828.35
Total Clerk's Balance	674,605.31	7,953.23	9,974.30	672,584.24	195,771.46	868,355.70
Total Outstanding				0.93		
Total Bank Balance				672,585.17		

Reviewed upcoming public hearing for tax levy maximum, the new requirement per Iowa law, set for Feb 24, 2020 at 6:00pm at City Hall.

Price made motion to approve resolution of agreement for IDOT Sign Replacement Program for Cities and Counties. MSB Wilson. Roll call vote: Mulholland – Aye, Wilson – Aye, Price – Aye, Carpenter – Aye, Morahan – Nay (Absent). **Resolution R-4-2020** adopted as follows: WHEREAS the City of Bertram recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, US Department of Transportation, and WHEREAS a review of signs has been conducted by the City of Bertram or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and WHEREAS the Iowa Department of Transportation will reimburse up to \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City of Bertram, and WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "Signs eligible for SRPFCC". NOW THEREFORE BE IT AGREED BY THE IOWA CITY COUNCIL OF BERTRAM THAT: The City is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and BE IT FURTHER RESOLVED THAT: (A) All signing materials must be ordered within 90 days of application approval. (B) All signing materials will be installed by the City of Bertram within 180 days after the sign materials are furnished, and, (C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, US Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and, (D) The City of Bertram will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed, (E) the City of Bertram recognizes that submission of this agreement along with and application, requesting signs and sign posts, represents approval by the city to participate in the Sign Replacement Program for Cities and Counties. (F) Cities not complying with SRPFCC rules will be prohibited from applying for the program for two years. (G) Application must be approved by Iowa DOT prior to ordering signs. (H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER: the signs/posts have been installed, the IA DOT receives a copy of the sign-order invoice, and the IA DOT received proof of payment (Reimbursement Certification).

Price made motion to accept the Contract for Law Enforcement Service with Linn County Sheriff's Office for FY2021. This contract requests an officer on duty at least six hours per week plus coverage of any calls for law enforcement service at no additional charge at a rate of \$37.00 per hours. MSB Mulholland. None opposed, motion carried.

Price made motion to accept the following appointments: Mayor Pro Tem Steve Carpenter, City Clerk Lisa Berry, Finance Chair Kim Morahan (Backup Steve Carpenter), City Attorney Kevin Shea, Public Works Director Bill Mulholland, Planning & Zoning Chair Kevin Shea, P&Z Committee Members: George Pate, Bob Malone, Sandi McIntosh, EMA Representative Dave Hunt, Park Commissioner Bill Mulholland (Backup Margy Wilson), Zoning Commissioner Chris Price, Official Newspaper Mt Vernon-Lisbon Sun. MSB Carpenter. None opposed, motion carried.

Property owner at 200 Angle St failed to comply with previously established agreement to abate the nuisance that exists on the premises, and ECICOG has reported the property owner would not be ready for their inspection/analysis of eligibility of grant until 2/7 (was supposed to be completed by 1/24). Council options are to order property owner to remedy the nuisance, request court to allow City to remedy the nuisance at owner's expense, or request court to remedy by condemnation. Price made motion of request to City Attorney to pursue remedy by condemnation of 200 Angle Street with Linn County District Court due to noncompliance of previously established agreement. MSB Wilson. None opposed, motion carried.

City Park insurance update: All gas cans need to be replaced with safety cans by 2/20/20, nothing can be placed within 3 feet of electrical panel-all objects to be removed by 2/20/20, playground mulch needs to meet code by 6/1/20, merry-go-round must be placed out of service by 2/12/20 and removed as soon as weather permits, ladders at High Point cannot be placed on floor, fire extinguishers need to be inspected, Council should consider designating a provider for injured employees, EMC offers employee training and has on-call nurse free of charge the Council should consider using.

Carpenter working on investment options of excess funds available after the final FEMA reimbursement check was received. Recommendation is to transfer \$375,000 to short- to mid-term CDs.

Carpenter and Price to follow-up with ECICOG to ensure a representative is available to attend the Land Use Plan workshop set for 3/24/20.

Grant application for storm water management requires drainage study, with an estimated cost of \$18,000. City will need to solicit bids from multiple sources. Once drainage study is complete, City will want to hold a public hearing to review results with residents to ensure water actually flows the way engineering results indicate they should.

Correspondence:

Wilson & Mulholland to establish a committee to assess park equipment wants/needs and to review grant options available.

A draft copy of the City's code is now available. Council needs to review and ensure all existing ordinances are included prior to proceeding with public hearings and finalization.

Open to the Floor:

No comments from the floor

Price made motion to adjourn. MSB Wilson. None opposed, meeting adjourned at 8:47 PM.

Lisa Berry
Clerk