

October 7, 2020

The regular meeting of the City of Bertram was held on the above date at 7:00pm virtually via Zoom/phone conference and in person at City Hall. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Kim Morahan, Bill Mulholland, and Margy Wilson. Council member Chris Price was absent.

Carpenter made motion to add Sheriff's Report to the agenda as Item 2a. MSB Morahan. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

Public comment on agenda items: Hilltop has yet to be cleared by roadside pick up crews; Mayor to follow-up.

Sheriff's Report: 46.6 hours; 9 calls for service.

Carpenter made motion to approve the minutes from the September meetings. MSB Wilson. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

Wilson made motion to accept and pay the following bills for October. MSB Morahan. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

Warrant No	Payee	Purpose	Amount
0059	Alliant Energy	City Hall Electricity	42.83
0060	Alliant Energy	Streetlights	542.78
0061	Alliant Energy	City Park Electricity	10.55
0062	Alliant Energy	High Point Electricity	16.88
0063	Verizon Wireless	Phone/Internet	87.94
0064	Woodward Community Media	Publication Fees	81.00
0065	IPERS	Retirement Benefits	792.84
0066	Jason Houghtaling	Payroll	112.40
0067	Morgan Houghtaling	Payroll	107.94
0068	Douglas Kula	Payroll	160.15
0069	Anthony Vislisel	Payroll	116.18
0070	United States Treasury	Q3 Federal Payroll Tax Remit	1,455.02
0071	Treasurer, State of Iowa	Q3 State Withholding Tax Remit	66.00
0072	Thompson Consulting Services	Debris removal monitoring	7,095.38
0073	Martin Marietta Materials	Rock for Ely St debris removal site prep	161.50
0074	ABC Disposal	Dumpster for debris removal	642.00
0075	Margy Wilson	Cleaning supplies	14.15
0076	VISA	Postage/Closed signage	126.67
0077	VISA	Snow fence for park closure	77.02
		Total Bills for Operating Account	11,709.23
W0014	Alliant Energy/IPL	Pumphouse Electricity	105.56
W0015	Jared Vogeler	Operations	380.00
W0016	Keystone Laboratories, Inc	Water testing	12.50
W0017	Treasurer, State of Iowa	Q3 WET Tax Remit	121.00
W0018	Jason Houghtaling	Payroll	18.00
W0019	Douglas Kula	Payroll	18.00
W0020	Linn Co-op Oil Company	LP Tank refills at pumphouse	177.65
W0021	VISA	Tarps for pump house	113.95
W0022	VISA	Postage	55.00
		Total Bills for Water Account	1,001.66
		Total Bills for October	12,710.89

Carpenter made motion to approve the Treasurer's Report for the month ended Sep. 30, 2020. MSB Wilson. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	576,222.70	1,208.87	12,593.99	564,837.58	65,430.24	630,267.82
Road Use Tax	117,322.04	4,175.30	463.31	121,034.03		121,034.03
LOST	86,349.21	3,445.81	0.00	89,795.02		89,795.02
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	100.00	0.00	0.00	100.00		100.00
Water	14,995.61	2,196.20	973.78	16,218.03		16,218.03
Total Clerk's Balance	812,801.78	11,026.18	14,031.08	809,796.88	65,430.24	875,227.12
Total Outstanding				4,241.45		
Total Bank Balance				814,038.33		

Wilson made motion to allow City Attorney to draft a resolution of vacation of Deer Trail and conveyance for recording the title transfer to property owners. MSB Carpenter. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

Wilson made motion to accept a quit claim deed for the right of way on Green St that were not surveyed correctly. This will clear up discrepancies on deeds for Dummermuth property. MSB Morahan. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Motion carried.

Aug 10 Derecho Storm Updates:

- Mayor Hunt and Clerk Berry have met twice with FEMA rep. We have 60 days to complete a damaged property listing that, once finalized, will be the final listing of damages for FEMA reimbursement.
- A crack in restroom wall at City Park was discovered and will be added to damaged inventory report.

- We will submit what we can for insurance claim reimbursement prior to requesting any FEMA reimbursement.
- Repairs to the shop at City Hall may get complicated depending on scope of repair because building is more than 45 years old. If repairs will change the outward appearance of the building, they will require EHP/FEMA review and approval prior to start of work.
- Final pass of right of way clearing will begin soon. Residents need to have debris placed in the right of way by Oct 9.
- Ely St lot is almost at capacity. A new disposal site will be established at City Park.
- Because of recording requirements, mulch will need to be hauled to a state approved disposal site within the county in order to qualify for reimbursement.
- Any remaining damaged trees should be brought to the attention of Custom Tree Care in case they missed seeing them.
- Mulholland has only made contact with one structural engineering firm to assess City Hall/shop. However, they have yet to meet with him. Mulholland will continue to reach out to additional firms.
- Carpenter has three references for roof repairs to City Hall. RFB will need to be issued for repair bids once insurance adjustor's report is received.
- Wilson has reached out to several contractors for estimates for the pavilion at City Park, but only two have responded. One thinks the pavilion can be repaired at a very rough estimate of \$5,000 plus the roof.
- Should be able to replace any damaged street signs with insurance proceeds.
- All repairs at the pumphouse are on hold pending insurance adjustor's report.

Park Updates:

- UPRR grant has been received by Four Oaks in the amount of \$15,000. Wilson working out details of receiving payments from Four Oaks.
- Grant application for \$10,000 has been submitted to the Linn Community Fund to use toward restroom updates.

Correspondence:

- Carpenter is now the City rep for the Lower Cedar WMA. They have applied for a grant for a watershed study, which would include Bertram.

Open to Floor:

- Dixie Long: Streetside debris cleanup has been going well, but has left a lot of ruts in the right of way. Does City have any plans to repair these areas? Council to consider options/needs.

Wilson made motion to adjourn. MSB Mulholland. Ayes: Carpenter, Morahan, Mulholland, Wilson. Nays: Price (absent). Meeting adjourned at 8:03 PM.

Lisa Berry, Clerk