

March 7, 2022

A special meeting of the City of Bertram was held on the above date at 6:00pm at City Hall and via Zoom. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, John Klimek, and Jim Unzeitig. Chris Price was absent. The purpose of this special meeting was to hold a public hearing for the FY23 Budget as well as review remaining chapters for codification project.

Klimek made motion to open a public hearing to review the FY23 Budget as published in the 2/24/2022 issue of the MV-Lisbon Sun. MSB Carpenter. Ayes: Carpenter, Hall, Klimek, Unzeitig. Opposed: Price. Public hearing opened at 6:03pm. FY23 proposed budget is for estimated revenues of \$228,657 and estimated expenditures of \$361,485, for a net of (\$132,828). There will be no increase in property tax rate. No comments from public. Hall made motion to close public hearing. MSB Carpenter. Ayes: Carpenter, Hall, Klimek, Unzeitig. Opposed: Price. Public hearing closed at 6:07pm.

Codification Review comments:

Ch. 151: Construction Codes. This section should match the existing 28E Agreement we have with Linn County. Board of Appeals needs to be established. Board of Appeals is separate from Board of Adjustment and City Council can be appointed to this role. Question for City Attorney is whether or not creation requires resolution.

Ch. 160: Floodplain Management. This section should match our existing ordinance that was enacted in June 2021.

Ch. 170: Subdivisions. Add definitions (our current ordinance doesn't have them). Definition #15 will need to be updated when codification is rolled out. 170.09 update to 13 copies. 170.13 Update timing language to max 2 succession meetings. 170.19 Street and alley design should be set to Linn County standards.

Appendices. Make sure any reference to city name is updated to Bertram.

Council had discussion on fees. Fees need to be established for construction code appeals to Board of Appeals (suggested \$25.00 at regular meeting; \$500 for special meeting); Planning and Zoning meetings (suggested \$250/meeting); application for subdivision (TBD); park rental (suggested \$100.00); copies of ordinances (TBD); invoice late payment fees (suggested \$25.00).

Hall made motion to adjourn. MSB Klimek. Ayes: Carpenter, Hall, Klimek, Unzeitig. Opposed: Price. Meeting adjourned at 8:22 PM.

Lisa Berry, Clerk