

## November 06, 2024

The regular meeting of the City of Bertram was held on the above date at 7:00 pm at City Hall. Mayor Scott Flaherty presided over the meeting. Council members present were Louise Hall, John Klimek, Bill Mulholland and Jim Unzeitig. City Attorney Kevin Shea and Council Member Chris Price were absent.

Hall made a motion to approve the agenda as posted. MSB: Mulholland. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.

- Sheriff's Report – 7 Calls hours met.
- Prior Meeting Minutes: October 2, 2024.
- Bills/Warrants for Payment.
- Nuisance Property update.
- Treasurer's Report.

| Payee                      | Purpose  | Amount            |
|----------------------------|--|-------------------|
| Alliant Energy             | High Point                                     | \$21.10           |
| Alliant Energy             | City Well                                      | \$179.27          |
| Alliant Energy             | City Hall                                      | \$47.82           |
| Alliant Energy             | City Park                                      | \$22.10           |
| Alliant Energy             | Streetlights                                   | \$509.80          |
| ClerkBooks                 | Utility Billing and Closing tools annual fee   | \$200.00          |
| Cummings Sales and Service | Pump Maintenance and Inspection                | \$498.21          |
| D&D Tree Service           | Bertram/Skylark remove 1 tree and grind stumps | \$2,150.00        |
| Franks Tree Service        | 3 dead tree removals                           | \$3,500.00        |
| Jared J. Vogeler           | Operations and Prep for EPA Review             | \$475.00          |
| Keystone Labs              | Annual Water Testing                           | \$17.50           |
| Orkin                      | Pest Control                                   | \$52.00           |
| Solutions Works            | Cloud Server and backup October                | \$200.00          |
| Student Publications       | Publications October 2024                      | \$177.27          |
| Verizon Wireless           | Internet/Phone                                 | \$88.06           |
| Visa-Berry                 | Payroll Services                               | \$64.20           |
| IPERS                      | Payroll IPERS                                  | \$238.80          |
| Lisa Berry                 | Payroll  | \$290.45          |
| Raven Kuehl                | Payroll  | \$179.01          |
| Schmitt, Tom               | Payroll  | 215.15            |
| Vislisel, Anthony          | Payroll  | \$22.37           |
| Vislisel, Stephanie        | Payroll  | \$47.34           |
| Vislisel, Zach             | Payroll  | \$102.91          |
| <b>Total Bills</b>         |  | <b>\$9,298.36</b> |

|                        | Beg fund Balan        | Deposits           | Disbursements     | End Fund              | Total Fund Balances   |
|------------------------|-----------------------|--------------------|-------------------|-----------------------|-----------------------|
| <b>General</b>         | \$678,654.24          | \$31,154.16        | \$3,232.29        | \$706,576.11          | \$706,576.11          |
| <b>Road Use Tax</b>    | \$217,074.50          | \$3,013.17         | \$877.25          | \$219,210.42          | \$219,210.42          |
| <b>LOST</b>            | \$266,119.28          | \$4,166.75         | \$0.00            | \$270,286.03          | \$270,286.03          |
| <b>Building Fund</b>   | \$17,812.22           | \$0.00             | \$0.00            | \$17,812.22           | \$17,812.22           |
| <b>Park Renovation</b> | \$5,500.00            | \$0.00             | \$0.00            | \$5,500.00            | \$5,500.00            |
| <b>ARPA Fund</b>       | \$43,361.66           | \$0.00             | \$0.00            | \$43,361.66           | \$43,361.66           |
| <b>Water</b>           | \$23,460.56           | \$4.91             | \$657.38          | \$22,808.09           | \$22,808.09           |
| <b>Deposits</b>        | \$700.00              | 0                  | 0                 | \$700.00              | \$700.00              |
| <b>Total</b>           | <b>\$1,252,682.46</b> | <b>\$38,338.99</b> | <b>\$4,766.92</b> | <b>\$1,286,254.53</b> | <b>\$1,286,254.53</b> |

- Nuisance Property: Jim Santee: Hall stated that Jim Santee has been in compliance since the last time he was at a council meeting and would like to be removed from the nuisance property list. Mayor Flaherty stated will need to check with City Attorney Shea,
  - Klimek makes motion to send letter stating in compliance with city codes and would remove from nuisance property list pending approval from City Attorney Kevin Shea. MSB: Unzeitig. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.
- Snow Plowing update-Jim Santee would like to be considered for a snow plowing job. Sheldon and Sheila King plan to plow and would like their son to be considered as well.
- ADA Compliance-Township Hall-Hall stated that Fehr Graham did a lot of ADA compliance for the City of Bertram. The Township Hall would like a more ADA compliant entrance, the cost to the City of Bertram would be \$40,00 to \$50,000. Unzeitig stated that the City of Cedar Rapids was subject to a large fine from the federal government due to not having a ADA compliance plan, which is why the City of Bertram had Fehr Graham come up with a ADA compliance plan for the City of Bertram. Dixie Long and Steph Vislisel stated that a lot of events are held at the township hall, and they need a ramp and railing. Mayor Flaherty will look into the ADA plan. Klimek would like to review the ADA Compliance plan from Fehr Graham before moving forward.
- Skyline Drive Tree Service Bids: Hall
  - Franks Tree Service: \$8,000 grind stumps and remove 2 trees
  - BJ Anderson: \$8,000 grind stumps and remove 2 trees
  - D&D Tree Service: \$7,600 grind stumps and remove 2 trees.
  - Klimek makes a motion to approve D&D Tree Service to grind approximately 50 tree stumps and remove 2 trees. MSB: Unzeitig. AYE: Hall, Klimek, Mulholland, Price. Motion passed by unanimous vote. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.
- Ely and Bertram Tree
  - Franks Tree Service: \$3,000.
  - BJ Anderson: \$3,200.
  - D&D Tree Service: \$2,800.
  - Unzeitig makes to use D&D tree Service to remove trees. MSB: Klimek. AYE: Hall, Klimek, Mulholland, Price. Motion passed by unanimous vote. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.
- 2024-Bridge Closure.
  - Hall makes motion to close Bridge from December 1, 2024, to April 1, 2025 due to weight limit. MSB: Klimek. AYE: Hall, Klimek, Mulholland, Price. Motion passed by unanimous vote. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.
- Hiring Committee for new Bertram Treasurer: Bill Mulholland, Jim Unzeitig and Raven Kuehl.
- Board of Adjustments Reappointment: Doug Kula.
  - Hall makes motion to reappoint Doug Kula to Board of Adjustments. MSB: Unzeitig. AYE: Hall, Klimek, Mulholland, Price. Motion passed by unanimous vote. Aye: Hall, Mulholland, Klimek, Unzeitig. Absent Price. Motion passed by majority vote.
- New Flags for City Hall. Mayor Flaherty stated we have the flags and take old flags to American Legion for proper disposal.
- Street Financial Report: Resolution R-6-2024
  - Hall makes motion to approve Street Financial Report Resolution R-6-2024. MSB: Unzeitig. Hall: Aye, Klimek: Aye, Mulholland: Aye, Unzeitig Aye. Price: Absent. Motion passed by majority vote.

- Annual Financial Report: Resolution R-7-2024
  - Hall makes motion to approve Annual Financial Report Resolution R-7-2024. MSB: Unzeitig. Hall: Aye, Klimek: Aye, Mulholland: Aye, Unzeitig Aye. Price: Absent. Motion passed by majority vote.
- Correspondence:
  - Hall: Wants to know what the pay range for city employees is. Feels like long standing city employees should be at the highest level.
  - Hall: Where are we at with new plow truck? Unzeitig stated the city had tabled this but can reopen. Needs to be a truck that does not require a CDL. James Santee stated he is a good wrench, maintenance and plow driver. Tony stated he came into the shop in May and salt and sand were still on the truck and sander. A checklist for plowing and cleaning was suggested. Unzeitig will look into 5500 4-wheel drive trucks and have Gregs Lawncare as backup to plow.
- Open to public:
  - Jason: Thanks, Lisa Berry, for everything she has done for the City of Bertram, She carried the council through the derecho and bridge and took a lot on. She will be missed!!
  - Penny Kula: Would like to know what the calls for service from sheriffs' office are. Mayor Flaherty stated the city gets a report. Penny stated she feels like there are a lot of speeders, would suggest the officers do not park behind city hall but in different places throughout the city and at different times of the day.
- Hall Makes motion to adjourn. MSB: Klimek. Aye: Hall, Mulholland, Klimek. The motion passed by unanimous vote at 8:02 pm.

Raven Kuehl, City Clerk