

**October 5, 2016**

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Penny Kula, Robert Malone, William Mulholland, and Stephanie Vislisel. Council member absent was Steven Carpenter.

Malone made motion to amend the agenda to include Item No. 3.5 Edaburn Plat. MSB Kula. None opposed, motion carried.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 45.00; 3 calls for service.

Malone made motion to approve the minutes from the September Council and Special Meetings. MSB (motion seconded by) Vislisel. None opposed, motion carried.

Vislisel made motion to accept and pay the following bills for October and to draw \$134,637.90 against the line of credit to pay the VJ Engineering and Taylor Construction invoices. MSB Malone. None opposed, motion carried.

<b>Warrant No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
064	Alliant Energy	City Hall Electricity	56.01
065	Alliant Energy	Street Lights	475.84
066	Alliant Energy	City Park Electricity	22.15
067	Alliant Energy	High Point Electricity	18.71
068	Mediacom	Phone/Internet	94.84
069	Mount Vernon-Lisbon Sun	Publication Fees for September	84.96
070	Jason Houghtaling	Payroll for September	593.74
071	IPERS	Payroll benefits for Sep16	352.66
072	United States Treasury	Federal Payroll Taxes for Q3 2016	982.84
073	Treasurer, State of Iowa	State Withholding Tax Q3 2016	60.00
074	Kluesner Construction Inc	Culvert Replmt 1304 Bertram St	2,420.00
075	Casey's General Stores, Inc	Fuel for mower/power eqpt	46.10
076	VJ Engineering	Engineering Services for Ely St Bridge	12,990.00
077	Taylor Construction, Inc	Ely St Bridge Construction Pmt #2	121,647.90
		<b>Total Bills for Operating Account</b>	<b>139,845.75</b>
W014	Alliant Energy	City Well Electricity	89.29
W015	Jared Vogeler	Operations for Sep16	387.47
W016	Keystone Laboratories, Inc	Water Testing for Sep16	12.00
W017	Treasurer, State of Iowa	Sales Tax Correction for Q2 2016	14.17
W018	Treasurer, State of Iowa	Sales Tax Remittance for Q3 2016	133.00
		<b>Total Bills for Water Account</b>	<b>635.93</b>
		<b>Total Bills for October</b>	<b>140,481.68</b>

FEMA reimbursements are to be applied directly to the line of credit balance.

Malone made motion to adopt Resolution No. **R-10-2016** approving plat of survey number 2098. MSB Kula. None opposed, resolution adopted as follows: WHEREAS, PLAT OF SURVERY NO. 2098 containing two (2) lots, lettered Parcel A and Parcel B, both-inclusive, has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Bertram, in relation to Plats and Additions to the Cities, NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERTRAM, IOWA, that said Plat of Survey No. 2098 is hereby acknowledged and approved on the part of the City of Bertram, Iowa and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

Malone made motion to approve the Treasurer's Report for the period ending September 30, 2016. MSB Vislisel. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	210,459.66	915.76	10,094.63	201,280.79	506,955.95	708,236.74
Road Use Tax	18,307.63	3,791.56	2,542.73	19,556.46		19,556.46
LOST	53,569.53	3,086.29	0.00	56,655.82		56,655.82
Building Fund	14,052.22	0.00	0.00	14,052.22		14,052.22
Capital Projects	(156,097.09)	117,618.60	45,225.05	(83,703.54)		(83,703.54)
Water	13,257.35	1,923.84	503.02	14,678.17		14,678.17
<b>Total Clerk's Balance</b>	<b>153,549.30</b>	<b>127,336.05</b>	<b>58,365.43</b>	<b>222,519.92</b>	<b>506,955.95</b>	<b>729,475.87</b>
Total Outstanding				562.17		
<b>Total Bank Balance</b>				<b>223,082.09</b>		

**Bridge Updates:** Flooding concerns from the Cedar River caused minimal disruption in construction as the project team moved operations to the high side of the creek. Project closeout cannot occur until seeding is completed, which may be questionable in December when construction should be completed.

Stop signs at the four-way stop need to be replaced. Public Works will start replacing as needed. Faded but otherwise undamaged signs can be recycled by the Iowa Prison Systems.

**RR Quiet Zone Updates:** Bolten & Menk contract to complete a feasibility study is not to exceed \$2,500.00.

**Miscellaneous Discussion:**

Mulholland made motion to allow City Clerk to attend the Budget Workshop in Cedar Rapids on November 17, 2016 at a cost of \$40.00. MSB by Malone. None opposed, motion passed.

Disc golf tee box areas have been sprayed and now need to be cleaned up. Volunteers are requested for remaining Saturdays in October to assist.

Vislisel to contact Alliant Energy regarding burnt out lights at the park by the tennis courts and near the playground, as well as a street light near 1221 2<sup>nd</sup> Street.

Sink hole in lot next to City Hall needs to be filled with rock or sand.

Buyer at 33 Ely Street has expressed interest in dividing the property to sell off the back part of the lot. City to discuss options.

Water payment drop box needs to be relocated to City Hall.

Kula made motion to adjourn. MSB Mulholland None opposed, meeting adjourned at 8:45 PM.

**Lisa Berry**  
**Clerk**