

November 2, 2016

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter, Robert Malone, William Mulholland, and Stephanie Vislisel. Council member absent was Penny Kula.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 50.70; 4 calls for service.

Malone made motion to approve the minutes from the October Council Meeting with two noted updates to the October bills: Checks were ordered for the main operating account from Deluxe Checks for \$65.40 and the federal reimbursement check for the bridge project of \$75,382.85 was applied against the outstanding loan balance. MSB (motion seconded by) Vislisel. None opposed, motion carried.

Vislisel made motion to accept and pay the following bills for November and to draw \$151,423.12 against the line of credit to pay the VJ Engineering and Taylor Construction invoices. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
078	Alliant Energy	City Hall Electricity	54.57
079	Alliant Energy	Street Lights	465.86
080	Alliant Energy	City Park Electricity	18.93
081	Alliant Energy	High Point Electricity	19.93
082	Mediacom	Phone/Internet	158.76
083	Mount Vernon-Lisbon Sun	Publication Fees for October	71.75
084	Jason Houghtaling	Payroll for October	519.86
085	IPERS	Payroll benefits for Oct16	96.43
086	Casey's General Stores, Inc	Fuel for mower/power eqpt	79.91
087	VISA	Registration fees for budget wkshp	40.00
088	Martin Marietta Materials	Fill sand purchased pre-flood	29.64
089	Iowa Good Roads Association	Annual dues FY2017	95.00
090	Hills Bank & Trust Co	Interest on Line of Credit	1,257.02
091	Taylor Construction, Inc	Ely St Bridge Construction Pmt #3	142,524.22
092	VJ Engineering	Engineering Services for Ely St Bridge	8,898.90
		Total Bills for Operating Account	154,330.78
W019	Alliant Energy	City Well Electricity	83.04
W020	Keystone Laboratories, Inc	Water Testing for Oct16	140.50
W021	Cummins Central Power LLC	PM on pump house generator, heater replmt	543.53
W022	Jared Vogeler	Operations for Oct16	480.00
		Total Bills for Water Account	1,247.07
		Total Bills for November	155,577.85

NOTE: Mediacom contract ended making phone/internet charges more than \$63.00 higher. Clerk to explore options for phone/internet providers.

Malone made motion to approve the Treasurer's Report for the period ending October 31, 2016. MSB Carpenter. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	201,280.79	29,863.94	2,853.25	228,291.48	507,582.55	735,874.03
Road Use Tax	19,556.46	2,922.75	2,420.00	20,059.21		20,059.21
LOST	56,655.82	3,086.29	0.00	59,742.11		59,742.11
Building Fund	14,052.22	1,094.00	0.00	15,146.22		15,146.22
Capital Projects	(83,703.54)	134,637.90	210,020.75	(159,086.39)		(159,086.39)
Water	14,678.17	72.45	635.93	14,114.69		14,114.69
Total Clerk's Balance	222,519.92	171,677.33	215,929.93	178,267.32	507,582.55	685,849.87
Total Outstanding				0.00		
Total Bank Balance				178,267.32		

Jennifer Fencel from ECICOG was present to provide the City with information and resources regarding storm water drainage. The Iowa Flood Center's website has hydraulic data for our area to help us understand how water flows in our area. She will also forward contact information for several resources in Linn and Johnson County to provide additional information.

Bridge Updates: Pile driving is complete, forms are in place for the deck. Bridge deck will be poured on 11/4/16. The week of 11/14/16 the deck forms will be removed, barrier rails will be poured, and the approach pavement will be poured. Estimated completion and road opening is 12/5/16.

Carpenter made motion to accept and approve for publication the FY2016 Annual Financial Report. MSB Malone. None opposed, motion passed. Beginning fund balance \$747,562, excess revenues under expenditures \$94,752, ending fund balance \$652,810.

New property owner of 33 Ely Street is willing to sell the property to the City. The City will research options for grants/funding and discuss further at the December meeting.

The railroad is inquiring about road access to their bridge over Big Creek. They plan to replace the bridge soon. The City will negotiate access rights with them.

Iowa League of Cities provided guidance on compensation for the City Clerk position. The recommendation is to increase the annual salary amount to help compensate for any vacation time taken from her full-time job for City business. Any adjustments will be included with the FY2018 budget discussions.

Mayor Drahos had a prior engagement to attend and left the meeting at 8:30pm. Mayor Pro Tem Mullholland presided over the remainder of the meeting.

Carpenter presented the Annexation Committee's results of their research regarding the proposed annexation plan of the Timberlake addition. The annexation would increase the City's size by 15% and the population by 20%, but taxable property value would increase by 90%. Fire and police protection would increase, but minimally. The major additional costs would be in street repairs and snow removal. The City may need to consider additional snow removal services to cover heavy snow events. The Committee's recommendation is that the City Council strongly consider annexing the Timberlake addition into City Limits. Several residents voiced their concerns about annexation: apprehension about population growth and increased expenses in street repairs.

Miscellaneous Discussion:

High Point Nature Park cleanup continues. Several disc golf holes have been cleared but there are several more to go.

Malone made motion to adjourn. MSB Carpenter None opposed, meeting adjourned at 9:09 PM.

Lisa Berry
Clerk