

February 21, 2018

A special meeting of the City of Bertram was held on the above date at 6:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter (by phone), Dave Hunt, Robert Malone, and Nancy McBurney. Council member absent was Bill Mulholland. Special guests in attendance: Tom Gruis from ECICOG and Kevin Esmail from Linn County EMA.

The purpose of this meeting was to review the existing Hazard Mitigation Plan and discuss any necessary updates. Discussions included removal of generator testing schedule and reporting procedure since we now have an annual maintenance agreement with a third-party service. We need to begin search for funding sources to repair the Big Creek Road bridge – FEMA does have pre-disaster funding available for certain projects. We will also add the City supports the Lower Cedar WMA and a Debris Management Plan. Procedures will need to be created and adopted for each item on the City's Hazard Mitigation Plan once complete. The Mayor will be set as the Lead for all items except Debris Management, the lead for which will be Bill Mulholland. Tom Gruis will take our notes and work on a draft of the Linn County Hazard Mitigation Plan for the City's and public review over the coming months. The Hazard Mitigation Plan discussion ended at 7:20pm.

After a short break, the Council entered into discussion of City equipment needs. The existing truck used for snow removal and other City tasks is requiring more and more repairs and needs to be replaced. It is also barely adequate to meet snow removal needs: it takes four passes on each road to complete snow removal, for a minimum of 42 miles of travel with each snow event. Jason Houghtaling's recommendation is to seek out a medium-duty truck, model year 2006 or older to avoid high cost maintenance of the efficiency engine requirements. A medium-duty truck should allow access on all of the City's streets and will cut plowing time. Funds will be allocated in FY2018 to accommodate purchase of a replacement truck NTE \$40K. \$35K will be included in FY2019 budget for replacement of the tractor.

Malone made motion to adjourn. MSB McBurney. Meeting adjourned at 8:40 PM.

Lisa Berry
Clerk