

**March 7, 2018**

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steve Carpenter, Dave Hunt, Robert Malone, Nancy McBurney, and William Mulholland.

A public hearing was opened at 7:05pm to discuss and approve the City's first amendment to the budget for FY2017-18 as published in the February 22 edition of the Mt Vernon-Lisbon Sun. No comments from public. Carpenter made motion to adjourn the public hearing, MSB McBurney. Public hearing closed at 7:07pm. A second public hearing was opened at 7:08pm to discuss the City's budget for FY2018-19 as published in the February 22 edition of the Mt Vernon-Lisbon Sun. No comments from public. Carpenter made motion to close the public hearing. MSB Hunt. Public hearing closed at 7:12pm.

Malone made motion to approve the amended budget for FY2017-18 as published in the February 22 edition of the Mt Vernon-Lisbon Sun. MSB Carpenter. None opposed, motion carried. **Resolution R-1-2018** was passed to approve the FY2017-18 amended budget. Hunt made motion to approve the budget for FY2018-19 as published in the February 22 edition of the Mt Vernon-Lisbon Sun. MSB McBurney. None opposed, motion carried. **Resolution R-2-2018** was passed to approve the FY2018-19 budget.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 35.50; 13 calls for service.

Malone made motion to approve the minutes from the February 7<sup>th</sup> and 21<sup>st</sup> meetings. MSB Carpenter. None opposed, motion carried.

Malone made motion to accept and pay the following bills for March. MSB Carpenter. None opposed, motion carried.

<b>Warrant No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
137	Alliant Energy	City Hall Electricity	68.32
138	Alliant Energy	Street Lights	452.61
139	Alliant Energy	City Park Electricity	19.32
140	Alliant Energy	High Point Park Electricity	19.32
141	Verizon Wireless	Phone/Internet	95.26
142	Mount Vernon-Lisbon Sun	Publication Fees for Feb	330.80
143	IPERS	Payroll Benefits for Feb	88.38
144	Jason Houghtaling	Payroll for Feb	620.96
145	Sheldon King	Payroll for Feb	217.74
146	Lisa Berry	Payroll for Jan-Mar18	907.19
147	Donna Kephart	Payroll for Jan-Mar18	129.59
148	James Drahos	Payroll for Jan-Mar18	738.80
149	Steven Carpenter	Payroll for Jan-Mar18	230.87
150	Dave Hunt	Payroll for Jan-Mar18	235.12
151	Robert Malone	Payroll for Jan-Mar18	230.87
152	Nancy McBurney	Payroll for Jan-Mar18	230.87
153	William Mulholland	Payroll for Jan-Mar18	184.70
154	Casey's General Stores, Inc	Fuel for Truck/Tractor	205.17
155	VISA	Office equipment – Printer	299.00
156	Dave Hunt	Office equipment – TV for City Hall, reimbursement	528.94
157	IMFOA	Annual Dues for City Clerk	50.00
158	Selective Insurance	Insurance policy renewal	11,038.00
		<b>Total Bills for Operating Account</b>	<b>16,921.83</b>
W033	Alliant Energy	City Well Electricity	147.94
W034	Jared Vogeler	Operations for Feb18	300.00
W035	Keystone Laboratories, Inc	Water Testing Feb18	12.50
W036	VISA	Postage	50.00
		<b>Total Bills for Water Account</b>	<b>510.44</b>
		<b>Total Bills for March</b>	<b>17,432.27</b>

Hunt made motion to approve the Treasurer's Report for the period ending February 28, 2018. MSB Carpenter. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	209,586.21	169.29	4,348.30	205,407.20	515,904.81	721,312.01
Road Use Tax	57,214.37	4,133.20	625.29	60,722.28		60,722.28
LOST	81,233.41	0.00	0.00	81,233.41		81,233.41
Building Fund	15,793.22	0.00	0.00	15,793.22		15,793.22
Capital Projects	(170,082.54)	0.00	3,801.39	(173,883.93)		(173,883.93)
Water	14,137.86	0.00	474.93	13,662.93		13,662.93
<b>Total Clerk's Balance</b>	<b>207,882.53</b>	<b>4,302.49</b>	<b>9,249.91</b>	<b>202,935.11</b>	<b>515,904.81</b>	<b>718,839.92</b>
Total Outstanding				0.00		
<b>Total Bank Balance</b>				<b>202,935.11</b>		

City Attorney has provided a draft Dangerous Building Ordinance and a draft revision to the Nuisance Ordinance for the Council to review. The Dangerous Buildings Ordinance will provide guidelines for City officials in determining when a vacant building becomes dangerous and, therefore, requires remediation or demolition. Changes to the Nuisance Ordinance include penalization for failure to abate any violations punishable by civil penalty. The proposed penalties are \$250.00 for first offence; \$500.00 for second offence; and \$1,000.00

for third offence. A Public Hearing to review the details of these ordinances has been scheduled for March 28, 2018, at 7:00 pm at City Hall.

Malone made motion to authorize City Attorney to proceed with filing suit in District Court against Elda Kay Studt for failure to abate nuisances at 200 Angle Street as previously identified by certified letter. MSB Carpenter. None opposed, motion passed.

A tentative work session open to the public has been scheduled for Wednesday, May 9, 2018, at 6:00 pm at City Hall for strategic planning purposes. Public input is requested.

The City is in search of a replacement truck for snow removal and other City uses. The market for the type of truck we are is very limited, making it necessary for the City to act quickly when trucks are available. Carpenter made motion to authorize purchase of a used truck not to exceed \$40,000.00. MSB Hunt. None opposed, motion passed.

UPRR will subcontract LG Barkis to complete road repairs agreed upon with City Council. Mayor Drahos plans to meet with them on March 23, 2018, to review damaged areas. Mayor Drahos and Malone wish to review the video of streets prior to this meeting. Kluesner Construction will be contracted to clean city streets after threat of snowfall is over.

Mulholland made motion to authorize Goats on the Go to bring in goats to 33 Ely Street to clean out vegetation in mid-May. MSB Carpenter. None opposed, motion passed. Once vegetation is cleaned out, the City will need to cut out the ditch and clean out the culvert.

Mulholland to contact Tennis Services of Iowa about completing the resurface project on the tennis court that was scheduled for last fall. He will try to get them to honor their previous quote of \$1,340.00.

Malone recommends the City contract with Linn County to have their inspectors enforce city codes for at least a year. Residents would be responsible for contacting the Linn County Assessor's office for building permits and Linn County inspectors would then ensure compliance. Malone will forward additional information prior to April meeting.

The City's insurance agent is currently reviewing options for increasing bond amount for City Clerk and Treasurer from \$1,000 each to a more reasonable amount.

Malone and Hunt are interested in attending MLA Part III training in Iowa City. Clerk to confirm who is planning to attend and getting them registered.

Jason Houghtaling found a truck in Wisconsin for \$36,900. He will contact the seller for more info.

Malone made motion to adjourn. MSB McBurney. None opposed, meeting adjourned at 9:34 PM.

**Lisa Berry**  
**Clerk**