

**August 1, 2018**

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter, David Hunt, Nancy McBurney, and William Mulholland. Council member absent: Robert Malone.

The Linn County Sheriff was unable to attend the meeting.

McBurney made motion to approve the minutes from the July 5th meeting, MSB Carpenter. None opposed, motion carried. Corrections: Payment to VISA for accounting software was \$189.99, instead of the warrant amount of \$189.00.

Hunt made motion to accept and pay the following bills for August. MSB Carpenter. None opposed, motion carried.

<b>Warrant No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
024	Alliant Energy	City Hall Electricity	52.26
025	Alliant Energy	Street Lights	473.98
026	Alliant Energy	City Park Electricity	18.29
027	Alliant Energy	High Point Park Electricity	18.80
028	Verizon Wireless	Phone/Internet	89.98
029	Mount Vernon-Lisbon Sun	Publication Fees for July	78.07
030	IPERS	Payroll Benefits for July	110.19
031	Jason Houghtaling	Payroll for July	1,053.93
032	Anthony Vislisel	Payroll for July	479.84
033	Morgan Houghtaling	Payroll for July	213.56
034	Matthew Vislisel	Payroll for July	155.84
035	City of Marion	Electrical Inspection	72.50
036	Klinger & Associates P.C.	Structural evaluation at 200 Angle St	1,600.00
037	Tennis Services of Iowa	Tennis court resurfacing, City Park	1,340.00
038	Casey's General Stores, Inc	Fuel for City eqpt	173.67
039	Jason Houghtaling	Exp Reimbursement for oil	52.89
040	VISA	PPE, weed killer	388.28
041	VISA	Pole Saw	679.90
042	Linn Co-Op Oil Company	LP Fuel for 2018-19	1,055.00
		<b>Total Bills for Operating Account</b>	<b>8,106.98</b>
W005	Alliant Energy	City Well Electricity	108.71
W006	Jared Vogeler	Operations for July	300.00
W007	Iowa Dept of Natural Resources	Annual water supply fee	25.00
W008	The Northway Corp	Conduit repair at pump house	450.66
W009	VISA	Stamps	50.00
W010	Keystone Laboratories, Inc	Water Testing July	12.50
W011	Jason Houghtaling	Payroll for July	18.00
		<b>Total Bills for Water Account</b>	<b>964.87</b>
		<b>Total Bills for August</b>	<b>9,071.85</b>

Discussion regarding skilled rate for hours worked on roadside tree/brush cleanup. Because the project was more than just clearing brush (included tree trimming and removal), skilled rate applied for the project completed in July.

Carpenter made motion to approve correcting entries JE-02, JE-03, JE-04 and Fund Transfer Request #7; as well as approve corrected Treasurer's Report from May 31, 2018, report from June 30, 2018, and the report from July 31, 2018. MSB McBurney. None opposed, motion carried.

May 31, 2018 CORRECTED	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	541,505.90	1,253.42	22,210.71	520,548.61	189,540.60	710,089.21
Road Use Tax	63,181.41	3,531.38	424.90	66,287.89		66,287.89
LOST	55,596.07	3,062.40	0.00	58,658.47		58,658.47
Building Fund	16,681.22	0.00	0.00	16,681.22		16,681.22
Capital Projects	(173,883.93)	13,859.03	344,321.29	(504,346.19)		(504,346.19)
Water	14,424.07	0.00	447.73	13,976.34		13,976.34
<b>Total Clerk's Balance</b>	<b>517,504.74</b>	<b>21,706.23</b>	<b>367,404.63</b>	<b>171,806.34</b>	<b>189,540.60</b>	<b>361,346.94</b>
Total Outstanding				959.00		
<b>Total Bank Balance</b>				<b>172,765.34</b>		

June 30, 2018	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	520,548.61	1,058.40	19,702.97	501,904.04	189,540.60	691,444.64
Road Use Tax	66,287.89	2,889.16	0.00	69,177.05		69,177.05
LOST	58,658.47	3,062.40	0.00	61,720.87		61,720.87
Building Fund	16,681.22	698.00	0.00	17,379.22		17,379.22
Capital Projects	(504,346.19)	200,841.80	88,009.22	(391,513.61)		(391,513.61)
Water	13,976.34	1,412.38	1,197.57	14,191.15		14,191.15
<b>Total Clerk's Balance</b>	<b>171,806.34</b>	<b>209,962.14</b>	<b>108,909.76</b>	<b>272,858.72</b>	<b>189,540.60</b>	<b>462,399.32</b>
Total Outstanding				923.50		
<b>Total Bank Balance</b>				<b>172,765.34</b>		

July 31, 2018	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	501,904.04	930.54	9,257.81	493,576.77	190,182.76	683,759.53
Road Use Tax	69,177.05	2,803.81	2,294.00	69,686.86		69,686.86
LOST	61,720.87	3,062.40	0.00	64,783.27		64,783.27
Building Fund	17,379.22	0.00	95.00	17,284.22		17,284.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	14,191.15	466.40	601.58	14,055.97		14,055.97
<b>Total Clerk's Balance</b>	<b>272,858.72</b>	<b>7,263.15</b>	<b>12,248.39</b>	<b>267,873.48</b>	<b>190,182.76</b>	<b>458,056.24</b>
Total Outstanding				3,651.52		
<b>Total Bank Balance</b>				<b>271,525.00</b>		

Hunt made motion to reinvest some funds in CDs at NXT Bank as follows (current interest rates in parentheses): \$35,000 each in 9-month (1.85% APY), 15-month (2.26% APY), 25-month (2.41% APY), 49-month (3.04% APY). MSB McBurney. None opposed, motion carried.

REMINDER: Bertram Homecoming is SATURDAY, AUGUST 18<sup>th</sup> from 11:00 am to 4:00 pm in City Park. Meat, chips and beverages will be provided by Bertram UMC. Attendees are encouraged to bring a side dish or dessert to share. Activities include a face painter, caricaturist, and games.

McBurney made motion that the City proceed with enacting an ordinance to restrict fireworks usage within City limits to the following dates/times: July 1-3 (9:00 pm – 10:00 pm), July 4 (9:00 pm to 11:00 pm), December 31 (6:00 pm to 1:00 am). MSB Carpenter. None opposed, motion carried. Clerk to work on a draft for Council and attorney review.

A few citizens (both inside and outside city limits) have expressed concerns over the increased activity and police presence at Four Oaks. Council to reach out to Four Oaks officials to make them aware of citizens' concerns.

McBurney made motion to accept LP contract with Linn Co-Op Oil Company at \$1.28 per gallon for 1,000 gallons. Total contract amount is \$1,280.00 less balance carryover from prior year of \$225.00 for net amount due of \$1,055.00. MSB Hunt. None opposed, motion carried.

Soil & Water conservation will complete an analysis of water flow in town once they get updated elevation information from VJ Engineering. Mediacom rates are increasing.

Carpenter has been talking to Green America to analyze the City's high & low places to determine different methods of mitigating run off.

Mayor Drahos will officially resign his position effective August 3<sup>rd</sup> due to the sale of his residence and relocation to a property outside of city limits. He will continue his position on the board of the Lower Cedar WMA.

Houghtaling to proceed with snow plow equipment install on the new truck by end of August.

200 Angle Street roof is complete but there are different colored shingles on the front of the house. Resident's attorney assured the Council at the July meeting these shingles would all be the same color. City to consult with attorney.

Council to review existing ordinances to determine if there are any that apply specifically to noise and whether or not quiet times have been set.

Hunt made motion to adjourn. MSB McBurney. None opposed, meeting adjourned at 8:39 PM.

**Lisa Berry**  
Clerk