

September 5, 2018

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor Pro Tem William Mulholland was present and presided at the meeting. Council members present were Steven Carpenter, David Hunt, Nancy McBurney, and Robert Malone.

The Linn County Sheriff was unable to attend the meeting.

Hunt made motion to approve the minutes from the August 1st meeting, MSB Carpenter. None opposed, motion carried. Corrections: The proposed times for fireworks usage in the pending fireworks ordinance should be July 1-3 = 9:00am-10:00pm; July 4 = 9:00am-11:00pm. Additional discussion: Malone to check with City Attorney to see if structural engineering costs for 200 Angle St can be passed on to property owner. Mulholland questioned the conduit repair charge at the pump house that was approved for payment at the August meeting. It was explained to the Council that the repair was requested by the DNR during an inspection, and required prior to submission of the City's annual report.

McBurney made motion to accept and pay the following bills for September. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
043	Alliant Energy	City Hall Electricity	77.60
044	Alliant Energy	Street Lights	479.71
045	Alliant Energy	City Park Electricity	21.10
046	Alliant Energy	High Point Park Electricity	19.54
047	Verizon Wireless	Phone/Internet	94.98
048	Mount Vernon-Lisbon Sun	Publication Fees for August	75.14
049	IPERS	Payroll Benefits for August	204.34
050	Future Line LLC	Snow blade, spreader for red truck	13,726.58
051	Linn Co-Op Oil Co	LP Fuel for City Hall	124.00
052	Sharon K. Gonzalez, Linn County Treasurer	Property taxes for 33 Ely St	328.00
053	VISA	Paint/Supplies for City Park Pavilion	83.33
054	Carlyle Bys	Building inspections	100.00
055	Jason Houghtaling	Payroll for August	192.36
056	Morgan Houghtaling	Payroll for August	132.76
057	Matthew Vislisel	Payroll for August	92.35
058	Lisa Berry	Payroll for July-Sept	903.62
059	James Drahos	Payroll for July-Aug	277.45
060	Steven Carpenter	Payroll for July-Sept	184.70
061	David Hunt	Payroll for July-Sept	138.38
062	Robert Malone	Payroll for July-Sept	184.70
063	Nancy McBurney	Payroll for July-Sept	184.70
064	William Mulholland	Payroll for July-Sept	184.70
065	* Casey's General Stores, Inc	Fuel for City Eqpt	NTE 60.00
066	City of Marion	Electrical Inspections	47.50
067	Steven Carpenter	Reimbursement for Verizon stmt pd 6/30/18	95.14
		Total Bills for Operating Account	18,012.68
W012	Alliant Energy	City Well Electricity	130.21
W013	Jared Vogeler	Operations for August	300.00
W010	Keystone Laboratories, Inc	Water Testing August	12.50
		Total Bills for Water Account	442.71
		Total Bills for September	18,455.39

* Casey's payment is an estimate not to exceed \$60.00 – original receipt was accidentally destroyed, and statement had not yet arrived in the mail prior to meeting.

Hunt made motion to approve the Treasurer's Report from August 31, 2018. MSB McBurney. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	493,576.77	481.38	8,337.31	485,720.84	190,723.42	676,444.26
Road Use Tax	69,686.86	4,445.34	0.00	74,132.20		74,132.20
LOST	64,783.27	2,912.77	0.00	67,696.04		67,696.04
Building Fund	17,284.22	316.50	72.50	17,528.22		17,528.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	14,055.97	0.00	964.87	13,091.10		13,091.10
Total Clerk's Balance	267,873.48	8,155.99	9,374.68	266,654.79	190,723.42	457,378.21
Total Outstanding				480.24		
Total Bank Balance				267,135.03		

Additional discussion: City is still waiting for FEMA reimbursement of the Ely Street bridge project, but did receive word in August that approval had been moved to the next level.

A resident from the neighborhood in and around Otis Road brought to the City's attention a proposed train storage facility in their area. Due to the negative impact this facility would have on their neighborhood (noise, potential toxin exposure) they would like the City to consider de-annexing land to the west of Highway 13 so it could be acquired by Cedar Rapids as an alternate location. However, the concerns raised by Otis Road residents apply to Bertram residents as well. The Council was reluctant to immediately agree to anything.

Hunt made motion to approve and adopt the Street Financial Report (SFR) for the period ending June 30, 2018. MSB McBurney. Votes were as follows: Steven Carpenter – Aye, David Hunt – Aye, Robert Malone – Aye, Nancy McBurney – Aye, William Mulholland – Aye. Motion carried to adopt **Resolution No. R-5-2018**: Now therefore, be it resolved that the city council Bertram, Iowa on September 5, 2018 did hereby approve and adopt the annual City Street Financial Report from July 1, 2017 to June 30, 2018.

The Council reviewed several bids from Kluesner Construction for street repairs as follows:

- Bid 17341 for \$4,865.00 to fix/replace culvert at 1226 2nd Street. Malone made motion to accept this bid and proceed with repairs. MSB Carpenter. None opposed, motion carried.
- Bid 17038 for \$26,091.62 for crack sealing of several areas around town. Item 1 was for crack sealing totaling \$2,169.62; Item 2 was for mastic one sealing and leveling of transverse cracks on roadway totaling \$23,922.00. Mulholland made motion to accept Item 1 of bid and proceed with crack sealing. MSB McBurney. None opposed, motion carried.
- Bid 17036 for \$3,581.00 for asphalt maintenance of parking lots at City Hall and City Park. This bid was tabled – City needs clarification if striping is included or not.
- Bid 17037 for \$35,928.00 to repave Hilltop Road with a 2" overlay. Discussion centered around the exact area in need of resurfacing. These areas will be clearly marked, and Kluesner, along with at least two other contractors, will be asked for new bids.
- Other areas that need to be reviewed: Curbs around the square at Ely and 3rd Streets – Mulholland to check with public works employees to see if City can repair; Rustic Ridge has a sink hole that was previously patched; Timberlake has a hole at the City entrance.

Mowing at 33 Ely Street was discussed: Burn piles need to be burned, and remaining trash removed before the lot can be mowed. Additional work will take place this fall, which may include removal of fencing along north and east sides.

Carpenter made motion to accept bid from Cummins for annual generator servicing at the pump house for \$409.83. MSB Malone. None opposed, motion carried.

McBurney made motion to appoint William Mulholland as Mayor, to fill the vacant seat. MSB Carpenter. None opposed, motion carried. Mulholland accepted the position. This will leave an open council seat the City will plan to fill by appointment at the October meeting.

McBurney requested that Council receive copy of Sheriff's Report that includes addresses. Clerk to provide as requested.

Malone to follow up with City Attorney regarding the lack of progress of clean up at 200 Angle Street.

McBurney made motion to adjourn. MSB Carpenter. None opposed, meeting adjourned at 8:37 PM.

Lisa Berry
Clerk