

January 2, 2019

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor William Mulholland was present and presided at the meeting. Council members present were Steven Carpenter (by phone), David Hunt, Robert Malone, Nancy McBurney, and Chris Price.

The Linn County Sheriff was present and provided the monthly report 32.0 hours and 10 calls for service.

The regular meeting was closed, and a public hearing opened at 7:07pm to inform the public of the City's intent to turn over building inspection/permit process to Linn County Planning & Development. Les Beck, Luke Maloney, and Ande Hendricks from LC Planning & Development were present to answer questions. Citizens will obtain building permits from Linn County at their current fee rates. Building inspection fees will no longer be collected by the City. The City will adopt the County's building codes, based on international standards. The County provides a structured permitting/inspection process and expertise/resources to assist residents. Any zoning requirements will still go through City Zoning Committee for review and approval prior to permit issuance. More information regarding County regulations and fees are available online at <http://linncounty.org/1009/Building-Division>. Motion by McBurney to close public hearing. MSB Malone. Public hearing closed at 7:29pm.

Hunt made motion to approve the minutes from the December 5th and 11th meetings, MSB Price. None opposed, motion carried.

McBurney made motion to accept and pay the following bills for January. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
125	Alliant Energy	City Hall Electricity	59.53
126	Alliant Energy	Street Lights	475.01
127	Alliant Energy	City Park Electricity	15.76
128	Alliant Energy	High Point Park Electricity	14.99
129	Verizon Wireless	Phone/Internet	143.72
130	Mount Vernon-Lisbon Sun	Publication Fees	294.06
131	IPERS	Payroll Benefits	284.96
132	United States Treasury	Federal Payroll Taxes	568.52
133	Treasurer, State of Iowa	State Withholding Taxes	60.00
134	Jason Houghtaling	Payroll for Dec	800.60
135	Anthony Vislisel	Payroll for Dec	703.53
136	Morgan Houghtaling	Payroll for Dec	92.35
137	Matthew Vislisel	Payroll for Dec	152.96
138	Selective Insurance	Insurance for red truck	494.00
139	Linn County Fire District #1	Fire Service	2,406.50
140	Iowa Good Roads Association	Annual Dues	95.00
141	Carlyle Bys	Building Inspection	50.00
142	Casey's General Stores, Inc	Fuel for City eqpt	181.95
143	VISA	Lift Rental/chainsaw supplies	903.85
144	VISA	Postage	100.00
145	Simmering-Cory & Iowa Codification	Codification services	500.00
		Total Bills for Operating Account	8,397.29
W028	Alliant Energy	City Well Electricity	153.28
W029	Jared Vogeler	Operations for Dec	380.00
W030	Keystone Laboratories, Inc	Water Testing Dec	26.50
W031	Treasurer, State of Iowa	WET Tax Remit	108.00
W032	VISA	Postage	50.00
		Total Bills for Water Account	717.78
		Total Bills for January	9,115.07

Hunt made motion to approve the Treasurer's Report for December 31, 2018. MSB Price. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	506,952.57	1,775.48	5,934.15	502,793.90	191,375.90	694,169.80
Road Use Tax	82,141.95	3,337.19	1,595.72	83,883.42		83,883.42
LOST	64,765.54	2,999.53	0.00	67,765.07		67,765.07
Building Fund	17,058.22	0.00	60.00	16,998.22		16,998.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	12,811.52	1,480.06	480.63	13,810.95		13,810.95
Total Clerk's Balance	292,216.19	9,592.26	8,070.50	293,737.95	191,375.90	485,113.85
Total Outstanding				3,864.49		
Total Bank Balance				297,602.44		

Pile of tires at 33 Ely Street needs to be disposed of, but we need to find out how best to do it since many are still on the rims. Vegetation cleanup will continue. It has also been recommended by Council to clean up vegetation on the roadside in front of 1266 Bertram St.

Council will move forward with updating the City's Land Use Plan. Malone suggested each council member review a different section of the plan and generate potential updates. Early cost estimate of this project is \$5,000.

Price made motion to accept an agreement with Iowa Codification for codification services. MSB Malone. None opposed, agreement accepted. An initial down payment is required for \$500.00. This agreement allows Iowa Codification to review all of our existing

ordinances and agreements to be assembled into a new code for the City. They will provide two printed copies of the final code as well as a CD with an electronic copy to allow posting to City's website. Total base cost of this process is \$3,000.

Price has requested insurance quotes from at least one other agency to try and save \$1500-\$2000. He and clerk to work through questionnaire.

Council has requested modification of public works timesheet to fit entire month on one page.

Complaint was raised by property owner regarding tree trimming along the square in the middle of town that City cut back too many tree limbs. It was explained that trees were trimmed to maximize aesthetic appearance and, where necessary, to but back to where signs of rot were no longer detected. Owner has also requested the City clean up ruts left by the lift used for trimming. City will assess in the spring, as they may clear up with spring rains.

Contribution for Lower Cedar WMA needs to be included in FYE2020 budget.

City should contract with a towing company with a designated impound lot for handling abandoned vehicle ordinance violations.

Court hearing for nuisance properties is set within the next few months.

McBurney made motion to adjourn. MSB Hunt. None opposed, meeting adjourned at 8:27 PM.

Lisa Berry
Clerk