

**October 2, 2019**

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor William Mulholland was present and presided at the meeting. Council members present were David Hunt, Robert Malone, Nancy McBurney, and Chris Price. Council member Steven Carpenter was absent.

A public hearing was opened at 7:01pm to discuss proposed and published water rate changes. Resident Darwin Harmening voiced concerns over the increase in both the minimum billing rate and the reduction in usage gallons for the minimum billing. Council pointed out that there have been no increases to billing rates since inception of the water utility in 2007. With the age of the equipment, and increased costs to maintain it, it is important to increase rates to ensure there are adequate funds available in order to cover any major repairs/upgrades. Public hearing closed at 7:15pm.

McBurney made motion to approve the agenda as posted. MSB Hunt. None opposed, motion carried.

Linn County Sheriff monthly report: 33.3 hours and 2 calls for service.

Hunt made motion to approve the minutes from the Sep 4 meeting. MSB Price. None opposed, motion carried.

McBurney made motion to accept and pay the following bills for October. MSB Price. None opposed, motion carried.

<b>Warrant No</b>	<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
064	Alliant Energy	City Hall Electricity	51.41
065	Alliant Energy	Streetlights	571.84
066	Alliant Energy	City Park Electricity	151.45
067	Alliant Energy	High Point Park Electricity	20.40
068	Verizon Wireless	Phone/Internet	92.22
069	Woodward Community Media	Publication Fees	95.81
070	IPERS	Retirement Benefits for Sep Payroll	273.00
071	Jason Houghtaling	Payroll	273.68
072	Morgan Houghtaling	Payroll	173.15
073	United States Treasury	Fed Payroll Taxes	677.20
074	Treasurer, State of Iowa	State Withholding Tax	61.00
075	Linn County Sheriff's Office	Police Protection	2,808.00
076	Kluesner Construction Inc	Rock on Hilltop	1,678.32
077	VOID		
078	Affordable Pressure Washing	Culvert cleanout	100.00
079	Fleming Nursery, Inc	Trees for Trees Forever Grant	800.00
080	Blade Works	Trees for Trees Forever Grant	509.92
081	David Hunt	Mulch for Trees Forever Grant	53.50
082	Kluesner Construction Inc	Street striping	4,360.00
083	Casey's Business MasterCard	Fuel for City eqpt	60.01
		<b>Total Bills for Operating Account</b>	<b>12,810.91</b>
W013	Alliant Energy	City Well Electricity	109.37
W014	Jared Vogeler	Operations	410.93
W015	Keystone Laboratories, Inc	Water testing	12.50
W016	Linn Co-Op Oil Co	Refill LP tank at City Well	105.00
W017	Treasurer, State of Iowa	WET Tax Remit	97.00
		<b>Total Bills for Water Account</b>	<b>734.80</b>
		<b>Total Bills for October</b>	<b>13,545.71</b>

Note: Roto Rooter invoice for \$200 service call on culvert cleanout put on hold again. Malone to discuss further with vendor.

Hunt made motion to approve the Treasurer's Report for the month ended Sep 30, 2019. MSB Malone. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	470,479.78	5,395.14	5,183.54	470,691.38	194,436.34	665,127.72
Road Use Tax	84,774.42	4,224.17	0.00	88,998.59		88,998.59
LOST	91,007.31	3,164.09	46,981.00	47,190.40		47,190.40
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	12,821.25	1,595.13	433.07	13,983.31		13,983.31
<b>Total Clerk's Balance</b>	<b>285,381.37</b>	<b>14,378.53</b>	<b>52,597.61</b>	<b>247,162.29</b>	194,436.34	<b>441,598.63</b>
Total Outstanding				0.00		
<b>Total Bank Balance</b>				<b>247,162.29</b>		

Price made motion to approve the first reading of ordinance updating water rates to be charged to consumers. MSB Hunt. Roll call: Price-Aye, Hunt-Aye, McBurney-Aye, Malone-Aye, Carpenter-n/a. First reading approved. Water rates shall be furnished at the following monthly rates within the city: \$31.50 minimum billing on first 2,000 gallons of usage, additional \$4.00/gallon on each 1,000 gallons usage above 2,000. A water meter security deposit in the amount of \$25.00 will be included on the consumer's first bill (no change). Rate to take affect December 2019 to be billed to customers in March 2020.

Culvert at 1214 2<sup>nd</sup> Street was cleaned out and ditch regraded. Cleanout along the side of the road needs to be done so water can run into the ditches instead of along roadway (Public Works to review and address). Process needs to occur throughout town.

City Attorney was unable to complete draft of resolution for the Kelly property re-designation of land use. Chad Sands provided agreement to review and update the City's Land Use Plan for \$6,116.00. Planning and Zoning Committee authorized to proceed with the plan review.

Correspondence:

Hunt reminded all of upcoming training for new council members (refresher for incumbents) through Iowa League of Cities.

Price brought up sand/salt mix for winter snow removal efforts. Going through City of Marion is on an as-needed basis, and we can only get it if they are sure they can part with it. Cost would be cheaper if we picked up loads of sand directly from the quarry and purchased our own salt to mix in as needed.

Primary areas of concern are the really hilly areas in Rustic Ridge, Skylark and Timberlake entrance area. Public Works to have equipment ready for snow removal by end of October.

Mulholland: Cummins serviced the generator in early October and will be charging an extra \$195 for a new battery. It does not seem as though the generator is cycling on every week – further investigation/service required.

Open to the Floor:

County Supervisor Brent Oleson was present and offered any assistance he could provide. He noted that the county has a good bridge department as the City continues to explore options for the Big Creek Road bridge repair/replacement.

Culvert at 1242 Bertram St is no longer needed – resident requested removal to make ditch mowing easier.

Roadway at 2<sup>nd</sup>/Ely keeps raising over the culvert.

Council needs to review waterway behind 1241 Bertram St to determine if a culvert can be installed.

Public Works to clean up trees directly behind the sand shed at City Hall.

Malone made motion to adjourn. MSB Price. None opposed, meeting adjourned at 8:05 PM.

**Lisa Berry, Clerk**