

December 4, 2019

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor William Mulholland was present and presided at the meeting. Council members present were Steven Carpenter, David Hunt, Robert Malone, Nancy McBurney, and Chris Price.

Hunt made motion approve the agenda as posted. MSB Price. None opposed, motion carried.

Linn County Sheriff monthly report: 35.6 hours and 2 calls for service.

Oath of Office was administered by City Clerk Lisa Berry to swear in newly elected mayor David Hunt. Mayor Hunt swore in council members Steve Carpenter, Chris Price, Kim Morahan, Bill Mulholland, and Margy Wilson.

Malone made motion to approve the minutes from the Nov 6 meeting. MSB Carpenter. None opposed, motion carried. Note: Carpenter questioned the November Keystone Labs invoice for radium testing, wondering if it was actually radon testing. *Clerk verified radium testing was performed, according to invoice (verified 12/12/19).

Hunt made motion to accept and pay the following bills for December. MSB Malone. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
097	Alliant Energy	City Hall Electricity	62.47
098	Alliant Energy	Streetlights	561.12
099	Alliant Energy	City Park Electricity	108.91
100	Alliant Energy	High Point Park Electricity	58.33
101	Verizon Wireless	Phone/Internet	92.30
102	Ladco, Div of Waldinger	Repair furnace at City Hall	117.70
103	Casey's Business MasterCard	Fuel for City truck	62.00
104	VISA	Parts/keys for tractor	46.80
105	IPERS	Retirement Benefits for Nov Payroll	41.06
106	VISA	Training/Workshops for Clerk/Council	730.00
107	Jason Houghtaling	Payroll	312.41
108	Douglas Kula	Payroll	54.22
109	Lisa Berry	Payroll	969.67
110	William Mulholland	Payroll	277.05
111	Steven Carpenter	Payroll	92.35
112	David Hunt	Payroll	138.38
113	Robert Malone	Payroll	138.52
114	Nancy McBurney	Payroll	138.52
115	Christopher Price	Payroll	138.52
116	Woodward Community Media	Publication Fees	139.81
117	Roto-Rooter	Culvert cleanout consult	200.00
		Total Bills for Operating Account	4,480.14
W025	Alliant Energy	City Well Electricity	133.13
W026	Jared Vogeler	Operations	300.00
W027	Keystone Laboratories, Inc	Water testing	26.50
		Total Bills for Water Account	459.63
		Total Bills for December	4,939.77

Hunt made motion to proceed with payment of the Roto Rooter bill from July since we did call them out for consult on a culvert cleanout. MSB McBurney. None opposed, motion carried (see warrant no. 117).

Payment adjustments: Payroll calc for Berry and Hunt were incorrect (IPERS not deducted). Actual amounts paid were \$903.62 for Berry and \$138.38 for Hunt.

Carpenter made motion to approve the Treasurer's Report for the month ended Nov 30, 2019. MSB McBurney. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	483,710.43	9,460.96	1,628.19	491,543.20	195,102.18	686,645.38
Road Use Tax	91,813.83	3,225.12	81.00	94,957.95		94,957.95
LOST	50,354.49	4,991.80	0.00	55,346.29		55,346.29
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	13,516.13	0.00	1,050.27	12,465.86		12,465.86
Total Clerk's Balance	265,693.49	17,677.88	2,759.46	280,611.91	195,102.18	475,714.09
Total Outstanding				0.00		
Total Bank Balance				280,611.91		

Hunt made motion to approve the third reading of ordinance updating water rates to be charged to consumers. MSB Carpenter. Roll call: Price-Aye, Hunt-Aye, McBurney-Aye, Carpenter-Aye, Malone-Aye. Third reading approved, **Ordinance O-2-2019** passed. Water rates shall be furnished at the following monthly rates within the city: \$31.50 minimum billing on first 2,000 gallons of usage, additional \$4.00/gallon on each 1,000 gallons usage above 2,000. A water meter security deposit in the amount of \$25.00 will be included on the consumer's first bill (no change). Rate to take affect December 2019 to be billed to customers in March 2020.

Hunt made motion to approve the Decree by Agreement as entered into with Elda Kay Studt at court hearing on Nov 18, 2019 stipulating final deadline for nuisance remediation will be December 20, 2019, so ECICOG may inspect and make recommendations for improvements. MSB Malone. Roll call: Price-Aye, Hunt-Aye, McBurney-Aye, Carpenter-Aye, Malone-Aye. **Resolution R-6-2019** passed, thereby approving the decree for filing with Linn County District Court.

Carpenter drafted a proclamation to recognize the many years of service to the City provided by Bob Malone, Nancy McBurney, and Bill Mulholland. The City is very thankful to the countless duties performed by these council members to better our community.

Correspondence:

The City wishes to thank Senator Joni Ernst and her staff for following up on our request for assistance regarding FEMA reimbursement for the Ely Street bridge project. Our request was answered, and action taken in an expeditious manner. We've received word that payment should be received within two weeks.

3E Engineering was enlisted to check the generator at the city well (it has not been automatically cycling through weekly test process). Adjustments were made and if they work, no additional repairs will be required. If these adjustments do not work, estimated cost to repair is \$1,151.00.

There appears to be an issue with the well at City Park. Electricity bills have increased dramatically. Breaker has been shut off for the winter; repairs will be addressed in the spring. Consider having Jared Vogeler test this well water periodically.

Brain Engineering submitted documentation for Biderman property changes. Planning & Zoning will meet to review.

Open to the Floor:

State Senator Liz Mathis was in attendance and provided updates from the State Legislature.

Carlyle Bys requested the City consider adding a hidden driveway sign before the corner heading northbound before his driveway on Bertram Street in an effort to slow down traffic around the corner. City to review options.

Iowa Finance Authority is a good resource for storm water financing options.

The January council meeting will be moved from the first Wednesday, which falls on New Years Day, to January 2, 2020 at 7:00PM at City Hall located at 50 Angle Street.

Malone made motion to adjourn. MSB McBurney. None opposed, meeting adjourned at 8:15 PM.

Lisa Berry

Clerk