

June 3, 2020

The regular meeting of the City of Bertram was held on the above date at 7:00pm virtually via Zoom/phone conference and in person at City Hall. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Kim Morahan, Bill Mulholland, Chris Price and Margy Wilson.

Carpenter made motion approve the agenda as posted. MSB Price. None opposed, motion carried.

Public comments on agenda items: None.

Mulholland made motion to approve the minutes from the May 6 meeting. MSB Morahan. None opposed, motion carried.

No Sheriff's report.

Mulholland made motion to accept and pay the following bills for June. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
205	Alliant Energy	City Hall Electricity	50.64
206	Alliant Energy	Streetlights	569.85
207	Alliant Energy	City Park Electricity	124.99
208	Alliant Energy	High Point Park Electricity	19.69
209	Verizon Wireless	Phone/Internet	96.64
210	Woodward Community Media	Publication Fees	41.78
211	IPERS	Retirement Benefits	54.36
212	Jason Houghtaling	Payroll	383.48
213	Morgan Houghtaling	Payroll	138.52
214	Anthony Vislisel	Payroll	30.99
215	David Hunt	Payroll	369.04
216	Steven Carpenter	Payroll	184.70
217	Kimberly Morahan	Payroll	184.70
218	William Mulholland	Payroll	184.70
219	Christopher Price	Payroll	184.70
220	Margy Wilson	Payroll	184.70
221	Lisa Berry	Payroll	903.62
222	Iowa Association of Municipal Utilities	Membership dues (insurance)	562.00
223	City of Mt Vernon	Fire Protection	4,978.00
224	Casey's Business MasterCard	Fuel for City Equipment	30.70
225	Lisa Berry	Reimbursement: Drop box	33.58
226	VISA	Battery for mower	64.19
227	Kluesner Construction Inc	Street Cleaning	2,475.00
		Total Bills for Operating Account	11,850.57
W047	Jared Vogeler	Operations	300.00
W048	Keystone Laboratories, Inc	Water testing	12.50
W049	Jason Houghtaling	Payroll	18.00
		Total Bills for Water Account	330.50
		Total Bills for June	12,181.07

Carpenter made motion to approve the Treasurer's Report for the month ended May 31, 2020, and to approve fund balance transfer from General Fund to Capital Projects to clear remaining balance of Ely Street Bridge project. MSB Morahan. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	487,032.44	2,741.08	4,316.91	485,456.61	197,000.40	682,457.01
Road Use Tax	105,822.34	2,775.22	0.00	108,597.56		108,597.56
LOST	73,263.00	3,213.46	0.00	76,476.46		76,476.46
Building Fund	17,812.22	25.00	50.00	17,787.22		17,787.22
Capital Projects	(4,623.13)	0.00	0.00	(4,623.13)		(4,623.13)
Water	13,542.34	0.00	673.57	12,868.77		12,868.77
Total Clerk's Balance	692,849.21	8,754.76	5,040.48	696,563.49	197,000.40	893,563.89
Total Outstanding				3,230.52		
Total Bank Balance				699,794.01		

Wilson made motion to approve a 28E Agreement with Linn County to perform bi-annual inspections of both the Ely Street and Big Creek Road bridges at a current rate of \$480 (including admin fees). MSB Mulholland. Roll call votes: Mulholland – Aye, Wilson – Aye, Carpenter – Aye, Price – Aye, Morahan – Aye. Motion carried.

Mulholland made motion to accept Kluesner estimate to scrape ditches along roadsides NTE \$1,250.00, with City employees to assist with clean up loose dirt. MSB Price. None opposed, motion carried.

Wilson made motion to adopt **Resolution R-10-2020** approval of plat of Vislisel First Addition to Linn County parceling one lot into a Lot numbered Lot 1, and two outlots labeled Outlot A and Outlot B in order to sell the house, based on Planning & Zoning recommendation. The outlots are not buildable per existing zoning. MSB Price. Roll Call: Mulholland – Aye; Carpenter – Aye; Wilson – Aye; Price – Aye; Morahan – Aye. Resolution adopted.

City to address with City Attorney their responsibility for tree removal in the right of way. There are two trees in the Rustic Ridge neighborhood on Skyline Drive, and one on the corner of Green and Second. Tree removal authorization tabled pending further investigation.

Price made motion to invest \$300,000 from cash accounts to CDs at highest rates available at any two (2) of the financial institutions noted in the Depository Resolution R-6-2020, in terms not to exceed 24 months and no more than \$150,000 at a single institution. Carpenter and Morahan to investigate best options. MSB Morahan. None opposed, motion carried.

Park Updates: Investigation of well pump leak still in process. UPRR grant has been submitted with the assistance of Four Oaks; grant will cover fencing along the railroad. Additional grant options are being researched through Greater CR Foundation. Natural park area options are being researched. Cut logs for the natural area were removed without permission – Wilson is trying to find replacements that will be locked up until installation can be completed. Carpenter has option to minimize worms in fruits for new fruit trees.

City has been granted extension for bridge construction funding acceptance on Big Creek Road bridge until the July 1st meeting. City is eligible for 100% replacement cost, but it is unclear if this is for new construction only or if it would include rehabilitation costs. If City accepts the funding offer, that covers construction costs only, it will have three years to have the bid let through IDOT.

Correspondence:

Fireworks policy to be posted in City with time/date restrictions.

No further extension will be granted for delinquent water bill accounts. Delinquent residents will have until June 25th to make payment in full to avoid service interruptions. Any resident experiencing hardship is encouraged to reach out to City Clerk or any council member to make payment arrangements. Mulholland has estimate to repair pothole on Skylark for \$558.00 and will have them proceed with repairs. The intent is to have a more permanent fix to a reoccurring problem.

Open to Floor:

Jason Houghtaling's employer has fill dirt, about a dump truck load. City can use in park renovations.

Public Works employees to begin removing fencing at High Point Nature Park, and council to provide task list of items that need to be addressed in the coming months.

Price made motion to adjourn. MSB Carpenter. None opposed, meeting adjourned at 8:33 PM.

Lisa Berry
Clerk