

**April 20, 2021**

The Council of the City of Bertram held a workshop on the above date at 6:00pm virtually via Zoom/phone conference and in person at City Hall. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Bill Mulholland, Chris Price, and Margy Wilson. Absent was Kim Morahan.

The purpose of this workshop was to review city goals through the end of the current term; codification; council terms; city structure; division of tasks; park updates.

Goals the Council plans to accomplish by the end of the year:

- (1) Restrooms in City Park with running water. Assigned to Wilson.
- (2) Grading/seeding of 33 Ely Street. Assigned to Morahan and Price.
- (3) Complete FEMA projects. Assigned to Hunt, Berry
- (4) Rectify water issues at City Park. Assigned to Mulholland.
- (5) Get started on the Big Creek Road bridge project. Assigned to Mulholland and Price.
- (6) 28E agreement with MV Fire. Assigned to Berry.
- (7) Get signboard to Mulholland for City Hall. Assigned to Berry.
- (8) Set procedures to cite violators of nuisance ordinances. Assigned to Price.
- (9) Complete Land Use Plan. Assigned to Carpenter and Price.
- (10) Complete codification. Assigned to Hunt.
- (11) Get mailbox for City Hall. Assigned to Morahan.

Part 4 of codification was presented to council for review. Looking for language to allow beekeeping and to consider addressing the limit on number of chickens based on acreage.

Bertram is the only city in the county that has two-year term limits on all council members. In order to change this, a petition needs to be drafted and requires at least 10% of the number of voters at the last election. The request to change would then go to voters by special election or at the next general election. Petition paperwork needs to be submitted to Linn County Auditor's Office no later than August. Staggered elections are the best option, based on discussion. Carpenter to review a petition example and draft a version to meet our needs.

Jason Houghtaling has tendered his resignation effective July 31, 2021. He will do his best to complete any open projects before he leaves, including obtaining a new mower for the city. Most likely, Doug Kula will be resigning soon, as well. Job will need to be posted as soon as possible to find a replacement. Price to work on an updated job description.

By assigning tasks, it is expected that the person responsible submit documentation to rest of council by end of day the Friday before the meeting so Council has time to review and act on it at the meeting.

Park Equipment Update: Crew is in CR waiting for equipment to arrive. ETA for equipment is between 2:00 and 5:00pm on Wednesday. Construction is expected to take five to seven days. Crew needs power and water. Price has begun work on the swail around the playground area to keep water away from it. Two semis of mulch will be arriving at the end of construction. City is seeking volunteers to help spread the mulch around the playground area. City to come up with a list of wants at the park and ask for donors to help complete. City is looking into a donor recognition board for named donors. Need to determine best process for disposing of the old equipment.

RR Fencing Update: 811 has been called and utilities marked. Surveyors due in next week to survey the property line. A weed barrier will be installed underneath the fence line, which will be covered by the grant.

Hunt received a request from a resident regarding the establishment of a railroad quiet zone in the city limits. The City looked into this issue in 2016-17 and it was deemed cost prohibitive.

Workshop closed at 7:34pm.

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Lisa Berry  
Clerk

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David Hunt  
Mayor